

To all members of Mary Tavy Parish Council,

You are hereby summoned to attend a meeting of Mary Tavy Parish Council to be held in the **Reading Rooms on Tuesday 8th November 2022, commencing at 7pm**, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Members of the public and press are invited to attend the meeting.

Katherine Anness

Katherine Anness, Clerk/Proper Officer to Mary Tavy Parish Council
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AGENDA

- 1. Welcome and Formal Opening of the Meeting by the Chairman**
- 2. Open Session for Public Participation (15 minutes)**
- 3. Apologies for Absence**
- 4. Declarations of Interest**
- 5. Confirmation of Minutes** of the last council meeting held on Tuesday 11th October 2022.
- 6. Planning:** - Cornerstone have asked for comments from the parish council on the following pre-consultation proposal:

Proposed: base station installation upgrade at Cornerstone CS 20799321, land adjacent to farm buildings, Lower Creason Farm, Horndon, NGR: E: 250953 N: 079162

Note: a planning application has not yet been submitted to the local planning authority.

Matters arising since the last council meeting (items 7-14)
- 7. Defibrillator at the Mary Tavy Inn:** to receive an update from the clerk.
- 8. Burial Land for Mary Tavy:** to continue discussion and agree any actions (if applicable).
- 9. Public Meeting:** to decide upon a date and venue for a public meeting to inform parishioners of the current situation regarding burial facilities and ongoing highway issues in the parish. To agree any actions.
- 10. Virtual Footway on the A386 and the Campaign for a 40-mph zone on the A386 from the Mary Tavy village sign, past the Mary Tavy Inn, to the 30-mph limit that commences near the Station Road junction:** to receive an update from Cllr. Reid and agree any actions.
- 11. Compacted Soil Matter and Pedestrian Use of the Virtual Footway on the A386:** to receive an update and agree any actions.
- 12. Parish Ordnance Survey (OS) Map:** to agree the next action(s) re: digital version of the OS map.
- 13. Devon Records Office Trip:** to discuss arrangements for the safe deposit of the original OS map and any other important documents within Devon Archives.

14. Tackling Climate Change: to receive a report from Cllr. Butland re: the 'Tackling Climate Change' webinar attended on 18th October.

15. Budget 2023/24: to commence discussion on the budget for the next financial year (draft budget proposal circulated to all councillors in advance).

16. Finance

i) To approve the following payments:

Clerk Salary	£715.00
Clerk Expenses (use of home as office + replacement black ink cartridge for the parish council's printer)	£40.25
Mr. C Ball: monthly grass cutting service around Mary Tavy and Horndon	£468.00
Icam Archive Systems Ltd: reimbursement for one-way courier cost to return the parish OS map to the care of the parish council	£48.00
Cllr. Reid: - reimbursement for upfront purchase: 1 litre Roundup Natural Weedkiller and 1 litre Glyphosate to pass to the parish council's maintenance contractor	£66.74
Royal British Legion: donation for a poppy wreath to lay on the war memorial on Remembrance Sunday 2022	£100.00
* Simply Hi Vis Clothing UK: 10 long-sleeved hi vis safety vest jerkin jackets	£91.56
* Aspli: 12 traffic cones and 1 Chapter 8 Streetwork compliant Mobile Road Sign Set	£248.86

* Note: the parish council have had a grant application submitted to Devon County Council approved for payment to reimburse the cost of these purchases (minus VAT) as part of the Road Warden Scheme.

ii) To note income received in October:

6 th October: - Cemetery: E. Pascoe & Son- purchase of the right to erect a headstone	£110.00
11 th October: - Cemetery: S. J Backwell Funeral Services- new single depth grave purchase + interment fee	£390.00

Councillor motions received in advance (items 17-18)

17. Warm Spaces: motion received from Cllr. Reid. To discuss the potential for the provision of more regular free warm spaces within the parish this Winter and agree any actions.

18. The King's Coronation: motion received from Cllr. Lee. To commence discussion regarding The King's Coronation due to take place in May 2023 and agree any initial actions.

19. Correspondence: an opportunity to discuss any correspondence received, both from members of the public and official bodies, by the council this month.

- Email received from Dartmoor National Park Authority re: the next National Park Forum due to be held on Friday 11th November at 2pm at Parke.

20. Devon & Somerset Fire and Rescue Service Consultation: to decide whether and how to respond to the consultation (details forwarded to councillors in advance).
Consultation deadline: 30th November 2022

Online survey available at: <https://online1.snapsurveys.com/interview/769bb7ae-a2f9-44ef-a38a-39451587d1f4>

21. Request submitted by the Churchwardens of St. Mary's Church: to consider the request received to provide traffic cones to the Church for use by Churchwardens to organise parking when providing Sunday, funeral and wedding services. To agree any actions.

22. Asset Register: to approve the asset register following recent additions.

Asset register available at: <https://marytavyparishcouncil.co.uk/parish-documents/asset-register/>

23. Website Accessibility Statement: to review and approve the accessibility statement recently amended by the clerk (circulated to all councillors in advance).

24. Clerk's Report

25. Councillor Reports:

- Emergency Warden
- Southern Link Parishes/Team West Devon Representatives
- DNPA Representatives
- Mary Tavy Community Field & Hall Representatives
- Office of Police & Crime Commissioner Representative

26. Items for Future Agenda: to receive suggestions for future agenda items.

27. Items for Information: - the date of the next council meeting: Tuesday 13th December 2022.