

Explanation of variances – pro forma

Name of smaller authority: **MARY TAVY PARISH COUNCIL**

County area (local councils and **DEVON**)

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	30,747	26,692				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	16,689	16,689	0	0.00%	NO		
3 Total Other Receipts	2,810	1,979	-831	29.57%	YES		No Council Tax Support Grant (CTSG) received during 2020/21 financial year (CTSG no longer available) = £622 Less VAT to reclaim from the 2019/20 financial year than from the 2018/19 financial year = £249 Total amount explained = £871. Leaves a plus of £40 unexplained.
4 Staff Costs	6,059	6,550	491	8.10%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	17,495	8,859	-8,636	49.36%	YES		Less grant money awarded during the 2020/21 financial year than during the previous financial year = £5,423 Less contractor costs than the previous financial year due to modification of the grass cutting and maintenance contract and the process of putting the contract out to tender in March 2020 then choosing the contractor that submitted the lowest bid = £1,105 Less website costs than the previous financial year = £772 One-off payment during 2019/20 financial year to Devon County Council for school road signs = £400 One-off hire of traffic speed monitoring device during the 2019/20 financial year = £380 Less money spent on clerk and councillor training than the previous financial year = £226 No travel expenses incurred during 2020/21 financial year (no face-to-face council meetings to attend) = £226 Less money spent on defibrillator pads than the previous financial year (paediatric pads expired during 2019/20 financial year) = £92 Total amount explained = £8,624. Leaves £12 unexplained.
7 Balances Carried Forward	26,692	29,951			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	26,692	29,951				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	28,619	28,619	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		