

MARY TAVY PARISH COUNCIL

GRASS CUTTING AND MAINTENANCE

(please see attached map showing areas)

1) **Mary Tavy Cemetery** - including access path from main Church path to gate at entrance to cemetery

- To cut grass for whole area, leaving 2ft clear in front of each headstone. (Strimmer not to be used near graves)
- To keep area around base of hedge/bank and fences tidy.
- To cut hedge on cemetery side as needed.
- To keep all paths (including access path from main church path) tidy, weed free and in a safe condition.
- To maintain and keep area generally tidy
- To cut following times:

| | |
|-----------|---|
| Quarter 1 | 2 |
| Quarter 2 | 6 |
| Quarter 3 | 6 |
| Quarter 4 | 2 |

2) **Areas within village** -

Verges along A386

South of Station Road and West of A386

- area around bus stop to be cut and kept tidy regularly as per schedule below.
- area along hedge line only to be cut and cleared of brambles etc early in year before bulbs start to grow and again to be cut and cleared at end of season.

Bus stop on east side of A386 opposite Station Road – area to be kept clear and tidy

East side of A386 and South of Bal Lane

- War Memorial – to weed and weed kill as necessary and to make visual check for safety
- Bus shelter - to cut grass around shelter only as per schedule below

East of A386 and North of Bal Lane

- to cut between garden area and main road (not to north of this) as per schedule below

Bal Lane

Steep bank on South side of Bal Lane. - To cut twice a year – at beginning of year before bulbs/wildflowers start to grow and again at end of season.

Recreation Field

Outdoor Gym area – to cut grass as per schedule below and keep equipment area clear and tidy.

Dog poo bins x5 – to keep clean and to keep the area around the bins clear and tidy (One bin at each of the following locations: Recreation Ground, Coronation Hall, Great Fellingfield, Bal Lane and Horndon).

Telephone boxes x 3– to keep area around tidy and weed free (Boxes on Bal Lane, opposite the Church, and Horndon)
(This may change as boxes at Horndon and Bal Lane are to be adopted and responsibility for maintenance taken on by others)

Village road signs - to clean as needed throughout the village (Contractor should have suitable training already in place for this)

| | | |
|--------------------------|-----------|---|
| Grass cutting schedule – | Quarter 1 | 1 |
| | Quarter 2 | 3 |
| | Quarter 3 | 3 |
| | Quarter 4 | 1 |

Additional work may from time to time be required on receiving notice from the Chairman or the Clerk of the Parish Council, or other appointed person. Please quote price per hour for such work.

Also please note that Mary Tavy Parish Council is looking to ‘wild’ some verges and help and maintenance with this may be requested.

The Contractor to provide and use own equipment
The Contractor must have own Public Liability Insurance.

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Mary Tavy Parish Council

Grass Cutting and Maintenance

I wish to quote for grass cutting/maintenance as listed above, per year, for 3 years from 1st April 2020 to 31st March 2023

(please itemise as follows)

1. for the sum of £.....excl. VAT
2. for the sum of £.....excl. VAT

Additional work the sum of £..... Per hour excl. VAT

I have read and agreed to the tender conditions.

Signed: Date:

Name:

Address:

.....

Tel no.

Email address:.....

Public Liability Insurance Declaration

.....
(Please insert your name or name of business)

has Public Liability Insurance for the sum of £.....

with
(please insert name of insurance company)

Signed Date