



Mary Tavy Parish Council Emergency Plan May 2018

Updated December 2021

Summary

This document outlines what actions MTPC should take to best support residents, whilst staying within the bounds of common sense and the law. It briefly examines what could occur and what support MTPC can offer. An action plan is outlined together with contact lists and sound self-help advice published by MTPC.

Introduction

Although not a legal obligation MTPC, in common with other Parish Councils, local and county authorities consider it prudent to consider what actions can be taken to mitigate any effects of a local emergency. This approach does not seek to replicate or replace the emergency services but to be ready to offer support if and when required to both the emergency services and residents. This paper seeks to analyse the effects and severity of possible emergencies and offer an appropriate action plan.

Mary Tavy Parish Council Emergency Risk Assessment May 2018/Oct 2021

Emergency Probability	Probability	Effect Level on Parish	Possible Effects	Action	MTPC Action
Snow & Ice *	Medium	High	Transport impeded Loss of Utilities. Failure of essential supplies. Care assistance effected.	DCC Responsibility for A386 South West Water and Western Power Distribution.	Notify emergency services. Notify Snow Warden. Village Gritter and Snow Clearance on major Village snag points. Ensure residents who request support are contacted.
Flooding	Medium	Medium	Flooding of Property and Transport impeded.	DCC Responsibility for A386 and Highways	Notify Emergency Warden & Emergency Lengths-man
Major accident (Road, Air, Fire, etc)	Medium	Low	Blocked roads Medical services Damage to residents' property	Police diversions	Notify Emergency Warden and Coordinate emergency accommodation if requested
Health pandemic	Medium	High	Isolation and medical support as needed	Medical services	Coordinate support for parish residents when requested
Major animal disease	Medium	High	Restriction of movement	Police and DEFRA input	Coordinate support for parish residents when requested.
Security emergency	Low	Medium	Evacuation of nearby residents	Police	Coordinate emergency accommodation when requested

*MTPC can grit some parts of the highways in the Parish; Bal Lane, Road to Horndon, Warren Road plus other snag points in the village (Excluding A386).

Snow Road clearance is a Devon County Council responsibility but local farmers will try their best to keep the main arteries open.

Limitations

Parish Councillors, and indeed members of the public are not trained and insured to act as ad-hoc emergency services. Devon County Council is quite clear that no personal or third-party cover is available even when acting in good faith. For this reason MTPC believe that it can best serve residents by ensuring that it can:

- a.** Supply local knowledge when requested by the emergency services.
- b.** Coordinate emergency accommodation requests from emergency services and victims of an emergency.
- c.** Where possible ensure that residents can be provided with essential support when normal services are disrupted by an emergency.

Emergency Action Plan

- a.** MTPC will maintain an up-to-date contact list of the Parish Council Emergency Team. This list will be made available to all residents, the emergency services and neighbouring councils.
- b.** MTPC will liaise with key holders of emergency accommodation centres.
- c.** MTPC will maintain a contact list of residents who feel that they may be at extra risk from a local emergency. The Emergency Team will, if an emergency situation occurs, ensure that support is prioritised for those residents. Concerned residents should contact a member of the Emergency Team if they have concerns.

Liaison with Neighbouring Councils

The emergency coordinator will maintain regular contact with other councils and ensure that our contact list is up to date.

Plan Maintenance

The Parish clerk will ensure that the plan is revised and kept up-to-date. The Parish Clerk or chairman will publish any relevant information on the website.

Who Should Residents Contact When an Emergency Occurs?

The first point of contact should always be the appropriate emergency service. The emergency services have our emergency contact list should they feel they need any local knowledge and support. Residents with concerns that cannot be addressed by the emergency services are able to contact the Parish Council Emergency Team. Contact numbers are published on the web site and attached to this document. Please remember that this is not a 24/7 emergency service and contacts may not be immediately available.

Annexes

A: Mary Tavy Parish Council Emergency Contact List (to be circulated to emergency services and residents)

B: Contact Details for adjacent Parishes

C: Emergency Planning Advice



Mary Tavy Parish Council EMERGENCY PLAN CONTACT LIST

Annex A:

Mary Tavy Parish Council EMERGENCY PLAN CONTACT LIST Please note that this is not a 24/7 service. If your chosen contact is not available try the next name on the list. The emergency services (fire police and ambulance operate 24/7)

NAME	ADDRESS	TELEPHONE	EMAIL	
Cllr Paul Reid (Chair)	Jessamy, Warne Lane, Mary Tavy. PL19 9PH	01822 810452	paul.reid@marytavyparishcouncil.co.uk	reid@maryt
Cllr Tony Williams (Vice Chair)	West Ridge, Warne Lane, Mary Tavy. PL19 9PH	01822 810486	tony.williams@marytavyparishcouncil.co.uk	
Cllr Martyn Griffiths	Cranmere, Mary Tavy. PL19 9QB	07982 110490	martyn.griffiths@marytavyparishcouncil.co.uk	
Cllr Nick Butland	Wheal Friendship, Bal Lane, Mary Tavy. PL19 9PE	01822 811045	nick.butland@marytavyparishcouncil.co.uk	
Cllr Jane Dunn	3, Crossings Close, Mary Tavy. PL19 9QP	01822 810171	jane.dunn@marytavyparishcouncil.co.uk	
Cllr George Hill	Kingsett Farm, Horndon, Mary Tavy. PL19 9NF	01822 810302	george.hill@marytavyparishcouncil.co.uk	
Cllr Anita Prosser	Sunnycroft, Brentor Road, Mary Tavy. PL19 9PY	01822 810432	anita.prosser@marytavyparishcouncil.co.uk	
Cllr Michael Jonas	Lane Head Cottage, Lane Head, Mary Tavy, PL19 9PN	07968 830251	michael.jonas@marytavyparishcouncil.co.uk	
Cllr Richard Lee	10 Higman Close, Mary Tavy, PL19 9FF	07792 296011	richard.lee@marytavyparishcouncil.co.uk	
Mr John Roy Hill Emergency Warden/Snow Warden	Kingsett Farm, Horndon, Mary Tavy. PL19 9NF	01822 810302	johnroyhill@hotmail.com	
Katherine Anness, Parish Clerk	32 Oak Road, Tavistock. PL19 9EZ	01822 616047	parishclerk@marytavyparishcouncil.co.uk	

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Annex B:

PARISH CLERK CONTACT LIST for NEIGHBOURING TOWN & PARISH COUNCILS

Brentor

Mrs Caroline Oxenham,
1 Abbotsfield Crescent,
Tavistock,
PL19 8EY

Tel: 01822 481415 or 07846 573678 (Monday to Friday). Answerphone available.

E-mail: brentorpc@yahoo.co.uk

Lydford

Mr John Bright,
24, Great Fellingfield,
Mary Tavy,
PL19 9QQ

Tel: 01822 810899

E-mail: clerk@lydfordparishcouncil.com

Milton Abbot Grouped Parishes

Ms Shane Honey,
Briardale, Woodlands
Dousland

Yelverton

PL20 6NB

01822 853995

E-mail: clerk@magpc.co.uk

Peter Tavy

Mrs Michelle Widdows
Oak Cottage,
Peter Tavy
PL19 9NR

Tel. 01822 810682

E-mail: petertavypc@hotmail.co.uk

West Devon Borough Council Contact Details:

Kilworthy Park

Drake Road

Tavistock

Devon

PL19 0BZ

Telephone: 01822 813600

In an emergency the out-of-hours telephone number is: 0800 1694217

www.westdevon.gov.uk

Mary Tavy Parish Council EMERGENCY ADVICE

Annex C:

The following information is about helping you to be prepared in an emergency situation; what to have to hand and where to find useful information.

Additional information can be found through:

The Parish Council website at www.marytavyparishcouncil.co.uk,

First Aid - www.redcross.org.uk/firstaid,

Flooding - <https://www.gov.uk/government/organisations/environment-agency>

<https://www.gov.uk/government/collections/flooding-health-guidance-and-advice> (Floodline 0345 988 1188).

In an emergency, updates on what to do and how to help yourself can also be found by listening to local radio/television.

Look out for vulnerable people and if you are concerned either for a neighbour, relative or friend, then please contact your nearest Parish Council representative for assistance.

Check any elderly/vulnerable neighbours have access to heated drinks/food and a method of staying warm.

Remember: Often at times of localised emergency, the emergency services are stretched to the limit and anything you can do to help yourself may help alleviate difficult situations. In cases of genuine emergency then you should always dial 999 and seek professional help.

Before the winter/adverse weather conditions, check your store cupboard.

Suggested Emergency Store Cupboard - 3 days supply

(if you have to remain in your home for a significant period of time, e.g. 2010 snow)

Medication - prescription and standard medication (pain relief, flu/cold medication, first aid kit, etc)

Candles & Matches (stored away from children)

Toilet Rolls/Toiletries

Longlife Milk

Dried/Tinned Food Stuffs (do not rely on frozen food)

NOTE: This is not an exclusive list, you may wish to add additional items for your own comfort. Check and update your Emergency Store Cupboard regularly.

Emergency Bag (packed and ready)

(if you have to leave your home in a hurry / evacuate)

Printed/written list of all family prescription medication and dosages

Paper copy of useful contacts (Family, Friends, Doctors, Insurance Company, Utilities, etc)

Mobile phone (charged with credit)

Essential keys

Cash/Debit/Credit Card

First Aid Kit

Antibacterial hand gel /disposable gloves

Important computer information stored on disk/USB/laptop

Bottled water

In **cold weather**, ensure you have a good supply of warm, dry clothing to hand if you have to leave your home in a hurry.

In **hot weather**, the main risks are:- dehydration (not having enough water to drink), overheating (can make symptoms worse for people who already have problems with their heart or breathing), heat exhaustion, heatstroke (can make people very ill and can sometimes be fatal). Always safeguard yourself and vulnerable people against exposure to the sun (sunhat, sun protection cream, light clothing).

Flood/Emergency advice for Pets and Livestock

Do you know what to do with your animals if there is flooding?

This handy guide will help you prepare in case of flooding, so in the event of a flood you can get your animals to safety more easily. You can [check for flood warnings at the Environment Agency website](#).

1. Think ahead - before it floods

Don't wait for a disaster to decide what to do. Plan your escape route. Make sure you can be contacted in an emergency and keep phone numbers of people who can help you move your animals.

If you have pets:

Make sure you have suitable carriers for small animals. Keep a supply of food for evacuation.

If you have livestock or tethered horses:

Ensure any extra gates you need for emergency access are fitted and attach your details on field gates.

2. Act early

Floodwater rises rapidly, so if there is a flood warning don't hope for the best, act early.

If you have pets:

Bring all small animals inside and, if possible, upstairs. Move food, bedding and fresh water somewhere dry.

Keep favourite toys dry, these may comfort your pet if you have to take them somewhere else.

Put important documents such as microchip numbers, vets and vaccination details in a sealed bag, along with a photo of your pet in a sealed bag, in case your pet gets lost.

If you have livestock or tethered horses:

Animals will need to be moved to high ground early to avoid fast-rising floodwaters. Make sure you have emergency feed and fresh water supplies available.

3. If disaster strikes

Put your flood plan for your animals into action.

If you have pets:

Cats, rabbits and other small animals must be transported in suitable carriers, birds in a secure cage and dogs using sturdy leashes. Remember to take your animals' food, water, bowls and bedding with you.

If you have no choice but to leave your animals behind, leave them shut inside an upstairs room with ample supplies of food and water. Leave notices on the outside doors to say there are animals inside and contact the RSPCA or your local Flood Warden immediately.

If you have livestock or tethered horses:

If you haven't already, move animals to high ground if the escape route is accessible. Make sure you have emergency feed and fresh water supplies available.

Don't put your own or another life in danger to attempt an animal rescue.

Contact:

There is an amount of equipment held by the Jubilee Group within the village which can be called upon. Get in touch by emailing mail@mtjubileegroup.co.uk or ring 07875 159766.

4. Stay Informed!

You can call Floodline - 0345 988 1188 for information and flood warnings 24 hours a day, or visit:

www.metoffice.gov.uk

<https://flood-warning-information.service.gov.uk/warnings>

<https://www.gov.uk/government/organisations/environment-agency>