

MARY TAVY PARISH COUNCIL

2 November 2020

To all Members of Mary Tavy Parish Council,

You are hereby summoned to attend a Meeting of Mary Tavy Parish Council to be held **online on Tuesday 10th November 2020, commencing at 7pm**, for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and may gain access by using the details below. To receive the login details direct to your email account, please contact the Clerk.

LOGIN via PC - <https://zoom.us/j/91206823150>

LOGIN via landline or mobile telephone -

Landline: 0208 080 6592 **OR** 0330 088 5830; **Meeting ID: 912 0682 3150**

One tap mobile: 0208 080 6592, enter: 912 0682 3150# **OR** 0330 088 5830, enter: 912 0682 3150#

Please call the Clerk on 01822 616047 if you are experiencing any problems logging in.

Katherine Anness

Katherine Anness, Clerk to Mary Tavy Parish Council
32 Oak Road, Tavistock, PL19 9EZ
Email: parishclerk@marytavyparishcouncil.co.uk

AGENDA

1. Welcome and brief explanation on the use of online meeting controls by the Chairman.

2. Open Session for Public Participation (15 minutes).

3. Apologies for Absence.

4. Declarations of Interest.

5. Confirmation of Minutes: of the last full Council meeting (circulated) held on Tuesday 13th October.

6. Planning: Dartmoor National Park Authority (DNPA) have asked for comments from the Parish Council:

0470/20: Replace and rehang vertical natural slates to front elevation of house, replace old/worn battoning to support slates at Kent House, Mary Tavy.

0484/20: Extension and alterations to form enlarged annexe and new garage at Box Cottage, Mary Tavy.

0518/20: Installation of new electricity connection at Land at Wheal Jewell reservoir, Horndon.

Proposed Tree Works within Mary Tavy Conservation Area:

20/0071: Annexe, Cholwell Barn, Road from Bal Lane to Dowerland Farm, Mary Tavy.
Schedule of Works: 1-2 Pine – Fell.

20/0072: Field adjacent to Standard Court, Mary Tavy.
Schedule of Works: 1-2 Willow – Fell.

7. Speeding Working Group: to receive an update from the working group. To approve any recommendations, agree any actions and authorise any expenditure.

8. Climate Emergency Working Group: to receive an update from the working group. To approve any recommendations, agree any actions and authorise any expenditure.

9. DNPA Settlement Profile Update 2020: to review the settlement profile for Mary Tavy (circulated) for any inaccuracies and continued relevance. To determine responses to the questionnaire questions supplied by DNPA. Submission deadline: 4th December 2020.

10. Budget for the next Financial Year (April 2021 - April 2022): A first draft budget proposal, which allows for a comparison of income and expenditure for the last and current financial years and includes an initial precept calculation for the next financial year, was circulated to all councillors in advance of the meeting by email.

To commence discussion of next year's budget and, if appropriate, move to decision making.

11. Finance:

To **approve** the following payments:

Clerk salary	£515.19
Clerk salary: back payment from April 2020 (due to basic pay scale increase)	£85.71
Clerk salary: back payment from July 2020 (due to increase in salary by one increment)	£41.47
Clerk salary: two hours per week study time to work towards CiLCA qualification	£105.68
Clerk expenses: use of home as office	£15.00
Councillor expenses: Cllr. Reid - Land Registry downloads of title deeds and title plan for land adjacent to Crossways, Horndon	£6.00
Virtual meeting room hire: monthly subscription for Zoom Pro license	£14.39
Gardiner's World	£240.00
Parish Council Websites: annual website hosting fee: October 2020 – October 2021	£216.00

To **note** a direct debit payment processed since the last Council Meeting:

West Devon Borough Council: dog bin emptying service from April 2020 – October 2020 (includes emptying fees for the two dog bins located at Coronation Hall and on the Recreation Field in accordance with the resolution passed on 14th January 2020, minute reference: page 55)

£143.52

To **note** income received since the last Council Meeting:

VAT refund received from HMRC for the 2019-2020 financial year	£570.93
TAP funds released by Peter Tavy Parish Council to cover emergency ditch and drainage channel works that took place outside Zoar Cottages on 23 rd August 2020	£140.00

Council to **resolve** to accept the accounts, schedule of payments, bank reconciliation and year-to-date budget sheet.

12. Road Signs: an opportunity for Councillors to feedback on any dirty road signs noticed for referral to either our maintenance contractor or Devon Highways (for signs on the A386). To agree any actions.

13. Correspondence:

Correspondence received from members of the public since the last Council Meeting: -

- Telephone call received from a parishioner with a request for the Parish Council to investigate ownership of the land referred to as 'Pump Lane' in Horndon. To agree any action and authorise any expenditure.

14. Clerks Report: to include/refer to: -

- Highways Community Enhancement Fund (HMCEF) grant application
- Chapter 8 training for the maintenance contractor
- Items for consideration by the Council submitted by the maintenance contractor
- St. Mary's Christmas Tree Festival
- Mary Tavy Community Support.

15. Councillor Reports:

- i) Emergency Warden
- ii) Southern Parishes Link Committee Representatives
- iii) DNPA Representative
- iv) Mary Tavy Community Hall & Field Representatives
- v) Police & Crime Commissioner Councillor Advocate
- vi) Cemetery Report.

16. Items for Future Agenda: to receive suggestions for future agenda items.

17. Items for Information: the date of the next Council Meeting: Tuesday 8th December 2020.