

MARY TAVY PARISH COUNCIL

5 January 2021

To all Members of Mary Tavy Parish Council,

You are hereby summoned to attend a Meeting of Mary Tavy Parish Council to be held **online on Tuesday 12th January 2021, commencing at 7pm**, for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and may gain access by using the details below. To receive the login details direct to your email account, please contact the Clerk.

LOGIN via PC - <https://zoom.us/j/98799879936>

LOGIN via landline or mobile telephone -

Landline: 0208 080 6592 **OR** 0330 088 5830; **Meeting ID: 987 9987 9936**

One tap mobile: 0208 080 6592, enter: 987 9987 9936# **OR** 0330 088 5830, enter: 987 9987 9936#

Please call the Clerk on 01822 616047 if you are experiencing any problems logging in.

Katherine Anness

Katherine Anness, Clerk to Mary Tavy Parish Council
32 Oak Road, Tavistock, PL19 9EZ
Email: parishclerk@marytavyparishcouncil.co.uk

AGENDA

1. Welcome and brief explanation on the use of online meeting controls by the Chairman.

2. Open Session for Public Participation (15 minutes).

3. Apologies for Absence.

4. Declarations of Interest.

5. Confirmation of Minutes: of the last full Council meeting held on Tuesday 8th December 2020.

6. Planning: Dartmoor National Park Authority (DNPA) have asked for comments from the Parish Council:

0590/20: Conversion of first floor of existing workshop to provide ancillary accommodation at Cherrybrook House, Tavistock.

0611/20: Installation of replacement timber workshop and shed; erection of new timber carport at Wheal Hope House, Mary Tavy.

7. Speeding Working Group: to receive an update from the Working Group. To approve any recommendations, agree any actions and authorise any expenditure.

8. Climate Emergency Working Group: to receive an update from the Working Group. To consider any proposals circulated by the Working Group to the full Council by email in advance of the meeting. To approve any recommendations and agree any actions.

9. Precept for the 2021-2022 Financial Year: The full Council approved the budget for the 2021-2022 financial year at their last meeting held on 8th December 2020. To set the precept request for submission to West Devon Borough Council prior to 31st January 2021.

10. Annual Review of Earmarked Reserves: The full Council last reviewed its earmarked reserves in January 2020. Current earmarked reserves:

Cemetery Land Contingency = £6,030

Road Safety Projects = £9,030

To review earmarked reserves and approve any changes as part of the budgetary control process.

11. Internal Auditor: to review quotes received and appoint an internal auditor.

12. Finance:

To approve the following payments:

Clerk Salary	£515.19
Clerk Expenses (use of home as office)	£15.00
Virtual meeting room hire: monthly subscription for Zoom Pro license	£14.39

ii) To receive an update from Cllr. Butland on the quarterly verification of the bank reconciliations produced by the Clerk (dated 31st October, 30th November and 31st December 2020) against original bank statements.

13. Correspondence:

i) To note correspondence received related to the current consultations stated below and decide whether to submit questionnaire responses as a Parish Council:

- Local Government Finance Settlement Consultation 2021-2022. Deadline: 16th January 2021.
- South Hams and West Devon Draft Housing Strategy Consultation 2021-2026 'Better Homes, Better Lives.' Deadline: 1st February 2021.

ii) An opportunity to discuss any other correspondence received, from both members of the public and official bodies, by the Council this month.

14. Accessibility Statement: The Council resolved to review their website accessibility statement in January 2021. To receive updates from Cllr. Reid and the Clerk regarding progress towards the objectives declared on the accessibility statement and agree next review date.

<https://marytavyparishcouncil.co.uk/wp-content/uploads/2020/09/Accessibility-Statement-August-2020.pdf>

15. Annual Parish Meeting 2021: to commence discussion.

16. Clerk's Report: to include/refer to-

- Members' Code of Conduct.

17. Councillor Reports:

- i) Emergency and Snow Warden
- ii) Southern Parishes Link Committee Representatives
- iii) DNPA Representative
- iv) Mary Tavy Community Field & Hall Representatives
- v) Police & Crime Commissioner Councillor Advocate
- vi) Cemetery Report

18. Items for Future Agenda: to receive suggestions for future agenda items.

19. Items for Information: the date of the next Council meeting: Tuesday 9th February 2021.