

MARY TAVY PARISH COUNCIL

1 February 2021

To all Members of Mary Tavy Parish Council,

You are hereby summoned to attend a Meeting of Mary Tavy Parish Council to be held **online on Tuesday 9th February 2021, commencing at 7.30pm**, for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and may gain access by using the details below. To receive the login details direct to your email account, please contact the Clerk.

LOGIN via PC - <https://zoom.us/j/2273317082>

LOGIN via landline or mobile telephone -

Landline: 0131 460 1196 **OR** 0330 088 5830; **Meeting ID: 227 331 7082**

One tap mobile: 0131 460 1196, enter: 227 331 7082# **OR** 0330 088 5830, enter: 227 331 7082#

Please call the Clerk on 01822 616047 if you are experiencing any problems logging in.

Katherine Anness

Katherine Anness, Clerk to Mary Tavy Parish Council
32 Oak Road, Tavistock, PL19 9EZ
Email: parishclerk@marytavyparishcouncil.co.uk

AGENDA

1. Welcome and brief explanation on the use of online meeting controls by the Chairman.

2. Open Session for Public Participation (15 minutes).

3. Apologies for Absence.

4. Declarations of Interest.

5. Confirmation of Minutes: of the last full Council meeting held on Tuesday 12th January 2021.

6. Planning: Dartmoor National Park Authority (DNPA) have asked for comments from the Parish Council:

0030/21: Change of use of agricultural field to accommodate three shepherd hut units for holiday accommodation, associated infrastructure and external works including two storage sheds (one retrospective) at Higher Rowes Farm, Horndon.

7i. Speeding Working Group: to receive an update from the Working Group. To approve any recommendations, agree any actions and authorise any expenditure.

ii) The Council is advised to pass (or amend and pass, as appropriate) the following resolution (last carried on 11th August 2020):

To **approve** an expenditure limit of up to £2400, excluding VAT, to purchase an Elan City Evolis Radar Speed Sign (with two solar panels)

Permission from the highways authority to proceed and formal approval of locations on the A386 for placement of a mobile unit were received in writing on 29th January 2021.

8. Climate Emergency Working Group: to receive an update from the Working Group. To approve any recommendations, agree any actions and authorise any expenditure.

9. Finance:

i) To approve the following payments:

Clerk Salary	£515.19
Clerk Expenses (including use of home as office)	£18.96
Virtual meeting room hire: monthly subscription for Zoom Pro license	£14.39
Gardiner's World	£195.00

ii) To authorise the placement of an order for new adult pads for the defibrillator (current set of pads due to expire in March 2021).

10. Devon County Council (West Devon HATOC) (Traffic Regulation) Amendment Order: Devon County Council propose to make this under the Road Traffic Regulations Act 1984 to introduce:

Mary Tavy: **No Waiting at Any Time** on a specified section of Station Road.

To note for the record and agree any comments on the proposal (if deemed necessary) for submission by 25th February 2021.

11. Horndon Junction/Section of Road near Mary Tavy and Brentor Primary School:

i) Parking- To consider whether to submit a request from the Parish Council, as a corporate body, to Devon Highways regarding potential installation of double yellow lines/a no waiting at any time zone opposite the junction that leads up to Horndon. To agree any actions.

ii) Mud run-off on the road from a nearby field during wet weather- to receive a report from Cllr. Reid. To agree any actions.

12. Mary Tavy Parish Council Facebook Page: to discuss the proposal submitted by Cllr. Reid. To agree any actions.

13. Annual Meeting of the Council and Annual Parish Meeting: the legislation permitting Councils to meet remotely will come to an end on 6 May 2021. Should the Council wish to host these events virtually, they would need to be held prior to 6 May 2021; all Council meetings after this date will need to be held face-to-face. To discuss and agree any actions.

14. Members' Code of Conduct: the clerk has identified gaps between West Devon Borough Council's Code of Conduct and the model currently adopted by Mary Tavy PC. To discuss and agree any actions.

15. Parish Council Documents held in storage with Chilcott's Law: The clerk has received notification that the fee for renewal of storage, with Chilcott's Law, of a collection of Parish Council documents is due. A list of the documents currently held has been circulated to all councillors by email. Renewal would cost £20 for one year; £60 for five years. To agree any actions and authorise any expenditure.

16. Cemetery: to discuss recent correspondence, in relation to Mary Tavy Parish Cemetery, posted on a local social media hub. To agree any actions.

17. Adoption of two telephone boxes by the Parish Council from British Telecom (BT): to receive an update from the clerk. To agree any actions.

18. West Devon Coronavirus Data: to receive an update from the clerk.

19. Correspondence: an opportunity to discuss any correspondence received, from both members of the public and official bodies, by the Council this month.

20. Councillor Reports:

- i) Emergency and Snow Warden
- ii) Southern Parishes Link Committee Representatives
- iii) DNPA Representative
- iv) Mary Tavy Community Field & Hall Representatives
- v) Police & Crime Commissioner Councillor Advocate
- vi) Cemetery Report

21. Items for Future Agenda: to receive suggestions for future agenda items.

22. Items for Information: the date of the next Council meeting: Tuesday 9th March 2021.