

To all members of Mary Tavy Parish Council,

You are hereby summoned to attend a meeting of Mary Tavy Parish Council to be held in the **Reading Room on Tuesday 14th September 2021, commencing at 7pm**, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Members of the public and press are invited to attend the meeting.

Katherine Anness

Katherine Anness, Clerk to Mary Tavy Parish Council
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AGENDA

1. Welcome and Formal Opening of the Meeting

2. Apologies for Absence

3. Declarations of Interest

4. Open Session for Public Participation (15 minutes)

5. Confirmation of Minutes of the last Council Meeting held on Tuesday 10th August 2021.

6. Planning: Dartmoor National Park Authority (DNPA) have asked for comments from the Council:

0469/21: Proposed: erection of conservatory to side of dwelling at Moorlands, Mary Tavy.

7. Speed limit on the A386 near the Mary Tavy Inn: to consider the proposal to campaign Devon Highways for the installation of a 40-mph traffic calming zone, to encompass the properties at Lane Head and the junction adjacent to the Mary Tavy Inn, immediately prior to 30-mph zone that commences near the Station Road junction. To agree any actions.

i) To approve upload of the message drafted by Cllr. Reid to the parish council's Facebook page and website.

ii) To consider writing an article for the Tavistock Times Gazette to inform parishioners of the parish council actions agreed under this agenda item.

8. Speeding Working Group: to receive an update from Cllr. Butland. To approve any recommendations, agree any actions and authorise any necessary expenditure.

9. Climate Emergency Working Group: to receive an update from Cllr. Butland. To approve any recommendations, agree any actions and authorise any necessary expenditure.

10. Public Meeting Working Group: to receive an update from Cllr. Dunn. To approve any recommendations, agree any actions and authorise any necessary expenditure.

Matters arising since the last full council meeting (items 11-13)

11. Parish Cemetery: to receive an update from Cllr. Williams. To consider quotations received from E. Pascoe & Son regarding removal of the spoil heap and a professional marking of additional grave plots on the 'triangle' area of the cemetery. To agree any actions and authorise any necessary expenditure.

12. War Memorial: to consider the valuation supplied by E. Pascoe & Son for a complete replacement of the war memorial for insurance purposes. Clerk to advise on likely additional costs to the insurance premium (if known). To discuss and agree any actions.

13. Wilding Grass Verges: to receive an update from the Clerk and Cllr. Jonas. To authorise an expenditure limit for the purchase of wildflower seeds.

14. Finance:

i) To approve the following payments:

Clerk Salary (includes backdated pay to 1 st July 2021 following salary increment)	£663.47
Clerk Salary (two hours per week study time to work towards CiLCA qualification)	£108.08
Clerk Expenses (includes use of home as office)	£19.00
Algae remover for use to clean the war memorial	£18.35
DM Payroll Services Ltd (administration of payroll April - September 2021)	£60.00
Mary Tavy Victory Memorial Recreation Ground Trust: room hire for parish council meeting held in the Coronation Hall on 8 th July 2021	£18.00
Gardiner's World	tbc

ii) To note income received since the last council meeting:

4 th August: - E. Pascoe & Son: fee for an additional inscription to a memorial tablet	£49.00
27 th August: - S. J Backwell Funeral Services: purchase of new single depth grave plot (parishioner rate)	£250.00

iii) To approve all bank mandates (four sheets in total, to be circulated among councillors at the meeting).

15. Remembrance Day: to decide whether to purchase a poppy wreath to lay on the war memorial on Remembrance Day 2021. To authorise an amount to donate to the Royal British Legion*

* Expenditure under section 137 of the Local Government Act 1972 would be required.

16. Correspondence: an opportunity to discuss any correspondence received, both from members of the public and official bodies, by the council this month.

- Parishioner email re: overgrown hedges and the virtual footpath on the A386

To consider Cllr. Reid's proposal to write and deliver letters to local property owners to request that overgrown vegetation that has encroached upon pedestrian access routes on the A386 (including the virtual footpath) be cut

- Correspondence from West Devon Borough Council re: two-year Community Broadband Project.

17. Grass cutting schedule: Bal Lane bank and bramble clearance on grass verge at corner of Station Road: to clarify for the Clerk ideal timings for these bi-annual maintenance sessions.

18. Councillor Reports:

- Emergency Warden
- Southern Parishes Link Committee Representatives
- DNPA Representatives
- Mary Tavy Community Field & Hall Representatives
- Office of Police & Crime Commissioner Councillor Advocate

19. Items for Future Agenda: to receive suggestions for future agenda items.**20. Items for Information:**

- To note: the date of the next full council meeting: Tuesday 12th October 2021
- To note: Cllr. Reid and the Clerk will attend DALC's virtual Annual General Meeting on Wednesday 6th October 2021
- To note: there is a casual vacancy on the parish council following the recent resignation of Cllr. Angela Wright. The parish council has supplied a fourteen working day notice period whereby local electors may request a by-election to fill the vacancy (due to expire on 27th September 2021). Many thanks to Cllr. Wright for her hard work and the dedication she has shown the parish council over the last two years.