

To all members of Mary Tavy Parish Council,

You are hereby summoned to attend a meeting of Mary Tavy Parish Council to be held in the **Reading Room on Tuesday 11th January 2022, commencing at 7pm**, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Members of the public and press are invited to attend the meeting.

Katherine Anness

Katherine Anness, Clerk/Proper Officer to Mary Tavy Parish Council

32 Oak Road, Tavistock, PL19 9EZ

Tel: 01822 616047

Email: parishclerk@marytavyparishcouncil.co.uk

AGENDA

1. Welcome and Formal Opening of the Meeting by the Chairman

2. Open Session for Public Participation (15 minutes)

3. Apologies for Absence

4. Declarations of Interest

5. Confirmation of Minutes of the last Council Meeting held on Tuesday 14th December 2021.

6. Planning: - Dartmoor National Park Authority (DNPA) have asked for comments from the council:

0692/21: - Proposed: refurbishment of existing access track from Brentor Road to Higher Spring properties, Mary Tavy

7. Final Budget for the 2022-23 Financial Year: to agree and finalise the budget (proposal circulated to all councillors in advance by email) for the financial year commencing 1st April 2022.

8. Precept for the 2022-23 Financial Year: to set the parish precept for submission to West Devon Borough Council before 31st January 2022.

9. Annual Review of Earmarked Reserves: the parish council last reviewed its earmarked reserves in January 2021. Current earmarked reserves:

Cemetery Land Contingency = £6,030

Road Safety Projects = £9,030

To review earmarked reserves and approve any changes as part of the budgetary control process.

10. Speeding Working Group: to receive an update from the working group. To approve any recommendations and agree any actions

11. Climate Emergency Working Group: to receive an update from the working group. To approve any recommendations and agree any actions.

Councillor motions received in advance (items 12-13)

12. Virtual Pavement on the A386: motion submitted by Cllr. Griffiths. To commence discussion regarding the condition of the virtual pavement on the A386 in Mary Tavy. To agree any actions.

13. Set-up of a, or support for the expansion of an existing, community led group of volunteers in Mary Tavy dedicated to wilding, tree planting and tackling the climate emergency: motion submitted by Cllr. Dunn. To commence discussion and agree any initial actions including the potential for parish council involvement in the set-up of a first meeting.

Matters arising since the last council meeting (items 14-19)

14. Leats and Drains on Gibbet Hill and the Culvert at the bottom of the access track to the Higher Spring properties: to receive an update from Cllr. Reid. To agree any actions.

15. Adoption of Telephone Boxes from BT: to receive an update from Cllr. Reid and the Clerk.

16. Campaign for a 40-mph zone on the A386 from the Mary Tavy village sign, past the Mary Tavy Inn, to the 30-mph limit that commences near the Station Road junction: to receive an update from the Clerk. To agree any actions.

17. Parking situation at the junction leading to Horndon (near Mary Tavy and Brentor Primary School): to receive an update from Cllr. Reid (if applicable). To agree any actions.

18. Parish Cemetery Extension: to receive an update from Cllr. Williams. To agree any actions.

19. Consultation: - Devon & Somerset Fire and Rescue Service- draft Community Risk Management Plan: to receive an update from Cllr. Butland re: the virtual webinar hosted by Devon & Somerset Fire and Rescue Service held on Friday 7th January.
Consultation deadline: Friday 14th January 2022.
To agree any further actions.

20. Finance:

i) To approve the following payments:

Clerk Salary	£634.97
Clerk Salary (two hours per week to work towards CiLCA qualification)	£108.08
Clerk Expenses (use of home as office, replacement black printer cartridge, printer paper and envelopes)	£48.99
Mary Tavy Reading Room: quarterly bill- room hire for parish council meetings	£30.00
DALC: Councillor training- attendance of Cllr. Griffiths on DALC's 'Good Councillor' virtual training course- parts one and two.	£36.00
Gardiner's World	tbc

ii) To note income received since the last council meeting:

29th December: - S. J Backwell Funeral Services: new double grave plot purchase and interment fee £440.00

iii) To receive an update from Cllr. Butland on the quarterly verification of the bank reconciliations produced by the Responsible Financial Officer (dated: 31st October, 30th November and 31st December 2021) against bank statements.

21. Grant Application received from Mary Tavy Community Field & Hall: to consider a grant request for £130 to provide defibrillator and CPR training in Mary Tavy for local residents. Completed grant application form circulated to all councillors in advance of the meeting.

N.B. If approved, expenditure under section 137 of the Local Government Act 1972 would be required.

22. Queen's Platinum Jubilee: to commence discussion and agree any actions.

23. Correspondence: an opportunity to discuss any correspondence received, both from members of the public and official bodies, by the council this month.

24. Councillor Reports:

- Emergency & Snow Warden
- Southern Parishes Link Committee Representatives
- DNPA Representatives
- Mary Tavy Community Field & Hall Representatives
- Office of Police & Crime Commissioner Councillor Advocate

25. Items for Future Agenda: to receive suggestions for future agenda items.

26. Items for Information: - the date of the next council meeting: Tuesday 8th February 2022.