

To all members of Mary Tavy Parish Council,

You are hereby summoned to attend a meeting of Mary Tavy Parish Council to be held in the **Reading Room on Tuesday 12th July 2022, commencing at 7pm**, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Members of the public and press are invited to attend the meeting.

Katherine Anness

Katherine Anness, Clerk/Proper Officer to Mary Tavy Parish Council
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AGENDA

1. Welcome and Formal Opening of the Meeting by the Chairman

2. Open Session for Public Participation (15 minutes)

3. Apologies for Absence

4. Declarations of Interest

5. Confirmation of Minutes of the last council meeting held on Tuesday 14th June 2022.

6. Ratify Decisions made by the Clerk and the Chairman (in consultation with councillors by email) since the last council meeting:

- to accept the quote submitted by Mr. Christopher Ball for £285 per month for a short-term grass cutting service (summer schedule)
- to sell a grave plot to a non-resident (Mr and Mrs. W).

7. Climate Emergency Working Group: to receive an update from the working group. To approve any recommendations and agree any actions.

8. Verges Working Group: to receive an update from the working group re: long-term grass cutting and maintenance contract. To approve any recommendations and agree any actions.

Matters arising since the last council meeting (items 9-12)

9. Defibrillators: to receive an update from the clerk. To agree actions and approve any expenditure.

10. Campaign for a 40-mph zone on the A386 from the Mary Tavy village sign, past the Mary Tavy Inn, to the 30-mph limit that commences near the Station Road junction: to receive an update from Cllr. Reid re: the West Devon Highways and Traffic Orders Committee (HATOC) meeting held on Monday 11th July.

11. Mary Tavy Highway and Parking Issues: to discuss any local highway or parking issues and agree any actions, including any actions in relation to the virtual pavement on the A386.

12. Parish Cemetery:

i) To receive a report from Cllr. Reid re: meeting held on 23rd June with the landowner of the field adjacent to the parish cemetery. To discuss options and agree any actions.

ii) To **consider** whether to pass a motion to discontinue the sale of grave plots in advance (i.e., before they are required) in the short-term.

Councillor motions received in advance (items 13-15)

13. Parish Council Representation at Mary Tavy Country Fair (Sunday 31st July 2022): motion received from Cllr. Jonas. To discuss and agree any actions.

14. Parish Map: motion received from Cllr. Reid. To discuss the OS map currently held in the Reading Rooms, agree any actions and authorise any expenditure.

15. War Memorial: motion received from Cllr. Dunn, Cllr. Jonas and Cllr. Reid. To **consider** whether to replace some of the surrounding gravel with low growing shrubs and/or flowers.

16. Permissive Path between the Mary Tavy Inn and the Recreation Ground: to receive an update from Cllr. Reid.

17. Cemetery Plaque: to receive a report from the clerk re: a request for the instalment of a small plaque in the parish cemetery and agree any actions.

18. West Devon Broadband Champion: to receive a report from Cllr. Reid.

19. Finance

i) To approve the following payments:

Clerk Salary	£658.94
Clerk Expenses (use of home as office + stamps)	£19.08
Mr. C Ball: monthly grass cutting service around Mary Tavy and Horndon	£285.00
Cllr. Reid: - reimbursement for upfront purchase: 1 litre Roundup Natural weedkiller	£38.02

ii) To receive an update from Cllr. Butland on the quarterly verification of the bank reconciliations produced by the clerk (dated: 30th April; 31st May; 30th June) against bank statements.

20. Correspondence: an opportunity to discuss any correspondence received, both from members of the public and official bodies, by the council this month.

21. Clerk's Annual Appraisal: to make arrangements.

22. Councillor Reports:

- Emergency Warden
- Southern Parishes Link Committee Representatives
- DNPA Representatives
- Mary Tavy Community Field & Hall Representatives
- Office of Police & Crime Commissioner Representative

23. Items for Future Agenda: to receive suggestions for future agenda items.

24. Items for Information: - the date of the next council meeting: Tuesday 9th August 2022.