

To all members of Mary Tavy Parish Council,

You are hereby summoned to attend a meeting of Mary Tavy Parish Council to be held in the **Reading Rooms on Wednesday 28th September 2022, commencing at 7pm**, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Members of the public and press are invited to attend the meeting.

Katherine Anness

Katherine Anness, Clerk/Proper Officer to Mary Tavy Parish Council
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AGENDA

1. Welcome and Formal Opening of the Meeting by the Chairman

2. Open Session for Public Participation (15 minutes)

3. Apologies for Absence

4. Declarations of Interest

5. Confirmation of Minutes of the last council meeting held on Tuesday 9th August 2022.

6. Planning: - Dartmoor National Park Authority (DNPA) have asked for comments from the council:

0353/22: Retrospective permission for the erection of two field shelters for horses at Holditch Farm, Mary Tavy.

7. Public Meeting: to decide whether to hold a public meeting to inform parishioners of the current situation regarding burial facilities and ongoing highway issues in the parish. To agree any actions.

8. Parish OS Map:

i) To consider the quote received from Icam Archive Systems Ltd (£270 + VAT) to create a digital copy of the original OS parish map.

N.B. If approved, expenditure under section 137 of the Local Government Act 1972 would be required. The parish council have received a grant award from Borough Cllr. Pearce's Locality Fund to cover the above-mentioned cost (minus VAT).

ii) To choose a courier company to transport the original map to Icam Archive Systems Ltd and approve an expenditure limit on a two-way transportation cost (quotes circulated to all councillors in advance).

9. Remembrance Sunday 2022: to consider whether to purchase a poppy wreath to lay on the war memorial on Remembrance Sunday and agree upon a donation amount for the Royal British Legion.

N.B. If approved, expenditure under section 137 of the Local Government Act 1972 would be required.

10. Finance

To approve the following payments:

Clerk Salary	£658.94
Clerk Expenses (use of home as office + stamps + envelopes)	£23.05
Mr. C Ball: monthly grass cutting service around Mary Tavy and Horndon	£285.00
DM Payroll Services Ltd: payroll service for the first half of the financial year	£60.00
Parish Council Websites: annual website hosting fee	£216.00

11. Tackling Climate Change: to receive a report from Cllr. Butland regarding the 'Tackling Climate Change' webinar attended on 21st September 2022.

12. Correspondence: an opportunity to discuss any correspondence received, both from members of the public and official bodies, by the council this month.

- Letter received from the parish council's internal auditor, Kevin Rose of IAC Audit & Consultancy Ltd.
- Email received from a parishioner re: overgrown hedgerows and pedestrian use of the Brentor Road.

13. Items for Future Agenda: to receive suggestions for future agenda items.

14. Items for Information: - the date of the next council meeting: Tuesday 11th October 2022.

PART TWO

15. The Council is recommended to pass the following resolution: -

'To **resolve** that, under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for the remaining item of business as it involves the likely disclosure of time sensitive commercial interests.'

Reason: disclosure of the time sensitive commercial interests of the council and the persons that have tendered is not in the public interest.

Chairman to dismiss members of the public and press following passing the above-stated resolution

16. Grass Cutting and Grounds Maintenance Contract: to open and consider the sealed bids received for the four-year grass cutting and grounds maintenance contract.