

To all members of Mary Tavy Parish Council,

You are hereby summoned to attend a meeting of Mary Tavy Parish Council to be held in the **Reading Room on Tuesday 12th September 2023, commencing at 7pm**, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Members of the public and press are invited to attend the meeting.

Katherine Anness

Katherine Anness, Clerk/Proper Officer to Mary Tavy Parish Council
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AGENDA

1. Welcome and Formal Opening of the Meeting by the Chair

2. Open Session for Public Participation (15 minutes)

3. Declarations of Interest

4. Co-option of a Councillor to fill a Casual Vacancy:

- i) to receive a short verbal presentation from Mr. Micheal Allen, the applicant who submitted a completed application form to the clerk before the closing date (Monday 4th September)
- ii) to move to a vote to decide whether to co-opt Mr. Michael Allen onto the parish council to fill the casual vacancy
- iii) Mr. Michael Allen to sign the declaration of acceptance of office form (if applicable).

5. Apologies for Absence

6. Confirmation of Minutes of the last council meeting held on Tuesday 8th August 2023

Councillor motions received in advance (items 7-8):

7. Environmental Issues Working Group: motion received in advance from Cllr. Dunn.
To discuss whether to set-up an environmental issues working group and agree any actions.

8. Condition of the bridlepath off Brentor Road going up to Lower Spring, Little Place and onto the Moor: motion received in advance from Cllr. Reid. To discuss and agree any actions.

Matters arising since the last council meeting (items 9-11)

9. Highways: to discuss and agree any actions re:

- i) whether to set-up a road issues working group
- ii) visibility and the Burntown Lane/A386 junction
- iii) overgrown hedges and the virtual footway on the A386

iv) recent correspondence received from the Stakeholder Liaison Team within Highways at Devon County Council

v) any other highway issues within the parish.

10. Thermal Heat Loss Camera: to receive an update from Cllr. Dunn and agree any actions

11. Additional Dog Bin for the Parish: to continue discussion and agree any actions

New items of business (item 12-14):

12. Remembrance Day 2023:

i) To discuss the condition of the area surrounding the war memorial in preparation for Remembrance Day 2023 and agree any actions.

ii) To consider whether to purchase a poppy wreath to lay on the war memorial on Remembrance Sunday and agree upon a donation amount for the Royal British Legion.

N.B. If approved, expenditure under section 137 of the Local Government Act 1972 would be required.

13. Bal Lane Telephone Box: to receive an update from Cllr. Dunn re: plans to transform the kiosk into a mini museum of local history. To discuss and agree any actions.

14. Devon Housing Commission Consultation: - to decide whether and how to respond

Online survey available at: <https://www.exeter.ac.uk/business/southwestregion/devonhousing/>

15. Finance:

i) To approve the following payments:

Clerk Salary	£765.00
Clerk Expenses (use of home as office)	£15.00
Crazy Domains.co.uk: domain name renewal 'marytavyparishcouncil.co.uk' for 2 years	£20.64
HMRC: Employer National Insurance Contribution	£0.97
Mr. C Ball: monthly grass cutting service around Mary Tavy and Horndon (August) (inclusive of x2 parish cemetery grass cuts)	£468.00
Mary Tavy Reading Room:- quarterly invoice: room hire for parish council meetings	£40.00
Parish Council Websites: annual website hosting fee	£216.00

16. Correspondence: an opportunity to discuss correspondence received, both from members of the public and official bodies, by the council this month

17. Councillor Reports:

- Emergency Warden
- Southern Parishes Link Committee Representative
- DNPA Representatives
- Mary Tavy & Horndon Broadband Champion
- Mary Tavy Community Field & Hall Representative
- Office of Police & Crime Commissioner Representative

18. Clerk's Report

19. Items for Future Agenda: to receive suggestions for future agenda items

20. Items for Information: - the date of the next council meeting: Tuesday 10th October 2023