

To all members of Mary Tavy Parish Council,

You are hereby summoned to attend a meeting of Mary Tavy Parish Council to be held in the **Reading Room on Tuesday 10th October 2023, commencing at 7pm**, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Members of the public and press are invited to attend the meeting.

Katherine Anness

Katherine Anness, Clerk/Proper Officer to Mary Tavy Parish Council
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AGENDA

1. Welcome and Formal Opening of the Meeting by the Chair

2. Open Session for Public Participation (15 minutes)

3. Declarations of Interest

4. Apologies for Absence

5. Confirmation of Minutes of the last council meeting held on Tuesday 12th September 2023

6. Planning: - the parish council have been asked for comments regarding the following proposal:

Proposal: 5ha woodland creation to link existing blocks on the farm

Location: Wringworthy Farm

Matters arising since the last council meeting (items 7-13)

7. Highways:

i) To agree any actions designed to encourage Devon Highways to set dates for promised highway works on the A386 in Mary Tavy to:

- repaint the edge of carriageway line that depicts the virtual footway
- install a 40-mph zone from the Mary Tavy village sign, past the Mary Tavy Inn, to the 30-mph limit that commences near the Station Road junction.

ii) To discuss and agree any actions re: overgrown hedges and the virtual footway on the A386.

iii) To decide whether to send a request to our Devon County Councillor, Philip Sanders, to advocate on behalf of the parish council for Devon Highways to conduct a SCARF review of highway safety surrounding the bend in the road on the A386 near the old Royal Standard public house.

iv) To discuss and agree any actions re: correspondence received from our Neighbourhood Highways Officer related to parking issues surrounding Mary Tavy & Brentor Primary School.

v) To discuss and agree any actions in relation to any other highway issues within the parish.

- 8. Thermal Heat Loss Camera:** to receive an update from Cllr. Dunn and agree any actions
- 9. Local Walking Routes within Mary Tavy Parish Project:** to continue discussion and agree any actions
- 10. Memorial Bench:** to decide whether to accept the donated bench from Mary Tavy Twinning Association (now closed), located near the gate by the bridge on the way to Peter Tavy, as a council asset.
- 11. Christmas Tree for Mary Tavy:** to continue discussion and agree any actions
- 12. Remembrance Day 2023:** to receive an update from Cllr. Dunn and agree any further actions
- 13. Additional Dog Bin for the Parish:** to continue discussion and agree any actions

New items of business (item 14-16)

- 14. Defibrillator for the Horndon area:** to commence discussion re: whether to embark upon a project which aims to install a defibrillator in Horndon. To agree any initial actions.
- 15. D-Day 80th Anniversary Celebrations:** to commence discussion re: whether to light a beacon in Mary Tavy on 6th June 2024 at 9.15pm. To agree any initial actions.
- 16. Grant Application received from Mary Tavy Victory Memorial Recreation Ground Trust (MTVMRG):** to consider the grant application received for funds towards the purchase of an additional swing for the children's playground. To agree any actions.

17. Finance:

i) To approve the following payments:

Clerk Salary	£765.00
Clerk Expenses (use of home as office + replacement black printer cartridge + printer paper)	£41.69
HMRC: Employer National Insurance Contribution	£0.97
Mr. C Ball: monthly grass cutting service around Mary Tavy and Horndon (September) (inclusive of x2 parish cemetery grass cuts)	£468.00

ii) To note income received since the last council meeting:

12 th September: - WDBC: second half precept payment for the 2023/24 financial year	£9,691.00
19 th September: - Morris Bros Ltd: interment fee + reopening fee, plot H17	£248.00
21 st September:- HMRC: VAT refund for the 2022/2023 financial year	£1,108.53

iii) To receive a report from Cllr. Herbert on the quarterly verification of the bank reconciliations produced by the clerk (dated: 31st July; 31st August; 30th September 2023) against bank statements.

18. Winter Schedule of Ditch, Gully, Pipe, Drain and Drainage Feature Clearance:

- i) To approve** the schedule of works for the winter season 2023/24 (see appendix one on page 3)
- ii) To commission** Mr. J Jeffrey (parish lengthsman) to carry out the clearance work
- iii) To authorise** the clerk to prepare and submit a grant application on behalf of the parish council to Devon County Council's Highway Maintenance Community Enhancement Fund (HMCEF) for funding to offset some of the cost associated with the schedule of works.

19. Campaign to Protect Rural England (CPRE) Subscription: the subscription expires on 26th November 2023. To decide whether to renew the subscription for £36 per annum.

20. Correspondence: an opportunity to discuss correspondence received, both from members of the public and official bodies, by the council this month

21. Mary Tavy Community Field & Hall Representatives: to consider appointing Cllr. Allen as one of the parish council's representatives for this organisation.

22. Councillor Reports:

- Emergency Warden
- Southern Parishes Link Committee Representative
- DNPA Representatives
- Mary Tavy & Horndon Broadband Champion
- Mary Tavy Community Field & Hall Representatives
- Office of Police & Crime Commissioner Representative

23. Items for Future Agenda: to receive suggestions for future agenda items

24. Items for Information: - the date of the next council meeting: Tuesday 14th November 2023

PART TWO

25. The Council is recommended to pass the following resolution: -

'To **resolve** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the remaining item of business as it involves the likely disclosure of commercially sensitive information.'

Reason: publicity of the purchase price being considered for land is likely to jeopardise the commercial position of the council in making its offer.

Chair to dismiss members of the public and press following passing the above-stated resolution

26. Burial Land Purchase Investigations: to receive an update from Cllr. Dunn and Cllr. Reid. To agree any actions and authorise any expenditure.

APPENDIX ONE

Schedule of Works for a Parish Lengthsman 2023/24- Mary Tavy and Horndon

Clearance of gullies, ditches, pipes, drains and drainage features (e.g., buddle holes) located on:

Brentor Road; the road (approximately one mile) from the cattle grid on Brentor Road to the next cattle grid (that leads to Brentor); Warne Lane; Bal Lane; the road leading from the bridge at the bottom of Bal Lane, past Mary Tavy & Brentor Primary School, to the bridge at the bottom of Bullers Hill; the road leading from the bridge at the bottom of Bullers Hill, past St. Mary's Church, to the hydroelectric power station; the road up to Horndon (including Elephant's Nest); the road leading to Axna Farm and up to Kingsett Farm; the roads surrounding the hamlet of Horndon (the 'triangle'); the road from Horndon down to the point whereby the track leading to Horndon Clam begins; the road from Horndon to Zoar Down, past Zoar Cottages, to the next cattle grid (signposted Willsworthy).