

To all members of Mary Tavy Parish Council,

You are hereby summoned to attend a meeting of Mary Tavy Parish Council to be held in the **Reading Room on Tuesday 14th November 2023, commencing at 7pm**, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Members of the public and press are invited to attend the meeting.

Katherine Anness

Katherine Anness, Clerk/Proper Officer to Mary Tavy Parish Council
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AGENDA

1. Welcome and Formal Opening of the Meeting by the Chair

2. Open Session for Public Participation (15 minutes)

3. Declarations of Interest

4. Apologies for Absence

5. Confirmation of Minutes of the last council meeting held on Tuesday 10th October 2023.

6. Ratification of a Decision made between Council Meetings: - all councillors consulted via email:

Decision to ratify

To approve the letter written by the Chair which confirms in writing that the parish council support the project proposed by a local resident to renovate the telephone box on Bal Lane and turn it into a mini museum of local history.

7. Planning: - the parish council have been asked for its comments regarding:

i) The pre-consultation for a proposed telecommunications site at Willsworthy Range, Mary Tavy, PL19 9QG (pre-consultation documents circulated to all councillors by email).

ii) Planning application 0485/23: - proposed: retrospective application for a timber framed garden room to replace former cattery building (now demolished) at 5 Standard Court, Mary Tavy.

Matters arising since the last council meeting (items 8-14)

8. Highways:

i) To continue discussion and agree any actions re: overgrown hedges and the virtual footway on the A386.

ii) To continue discussion and agree any actions re: parking issues surrounding Mary Tavy & Brentor Primary School including opposite the junction that leads to Horndon.

iii) To discuss and agree any actions in relation to any other highway issues within the parish.

9. Thermal Heat Loss Camera: to receive an update from Cllr. Dunn.

10. Local Walking Routes within Mary Tavy Parish Project: to continue discussion and agree any actions.

11. Christmas Tree for Mary Tavy: to agree upon an expenditure limit for the project to plant and decorate a living Christmas tree in the grass triangle on Warne Lane. To agree any further actions.

Note: if approved, expenditure under section 137 of the Local Government Act 1972 would be required.

12. Additional Dog Bin for the Parish: to continue discussion and agree any actions.

13. Defibrillator for the Horndon area: to continue discussion and agree any actions re: whether to embark upon a project to install a defibrillator in Horndon.

14. D-Day 80th Anniversary Celebrations: to continue discussion and agree any actions re: whether to light a beacon in Mary Tavy on 6th June 2024 at 9.15pm.

New items of business (items 15-18)

15. Letter received from Sir Geoffrey Cox (MP): to discuss the letter and petition recently sent to the Chair of the Parish Council and agree any actions.

16. Budget 2024/2025: to commence discussion re: the parish council's budget for the next financial year (draft budget proposal circulated to all councillors in advance by email).

17. Devon Carbon Plan: to discuss the Devon Carbon Plan in order to pass on the parish council's thoughts to WDBC Cllr. Robert Oxborough, to assist when this plan is discussed by West Devon Borough Council (WDBC).

Devon Carbon Plan: <https://devonclimateemergency.org.uk/devon-carbon-plan/>

18. Devon & Somerset Fire and Rescue Service Consultation: a public consultation is open now until midday on 30th November 2023 regarding the level of precept for the fire and rescue service.

Online survey: <https://online1.snapsurveys.com/interview/769bb7ae-a2f9-44ef-a38a-39451587d1f4>

To decide whether and how to respond to the consultation.

19. Finance:

i) To approve the following payments:

Clerk Salary	£765.00
Clerk Expenses (use of home as office + stamps)	£21.00
Royal British Legion: donation in exchange for a poppy wreath to lay on the war memorial in Mary Tavy on Remembrance Sunday	£100.00

ii) To note a direct debit payment processed in October:

3 rd October: - West Devon Borough Council: bi-annual dog bin emptying fee	£381.89
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iii) To note income received in October:

11 th October: - Williams & Triggs Ltd: fee received for the right to erect a headstone	£121.00
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20. Correspondence: an opportunity to discuss correspondence received, both from members of the public and official bodies, by the council this month.

21. Asset Register: to approve the asset register recently amended by the clerk to include a memorial bench donated to the parish council by Mary Tavy Twinning Association (now closed).

Asset register: <https://marytavyparishcouncil.co.uk/parish-documents/asset-register/>

22. Website Accessibility Statement: - due for review: November 2023.

To review, amend if necessary, and readopt the website accessibility statement recently amended by the clerk (circulated to all councillors in advance by email).

23. Councillor Reports:

- Emergency Warden
- Southern Parishes Link Committee Representative
- DNPA Representatives
- Mary Tavy & Horndon Broadband Champion
- Mary Tavy Community Field & Hall Representatives
- Office of Police & Crime Commissioner Representative

24. Items for Future Agenda: to receive suggestions for future agenda items

25. Items for Information: - the date of the next council meeting: Tuesday 12th December 2023

PART TWO

26. The Council is recommended to pass the following resolution: -

‘To **resolve** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the remaining item of business as it involves the likely disclosure of commercially sensitive information.’

Reason: publicity of the purchase price being considered for land is likely to jeopardise the commercial position of the council in making its offer.

Chair to dismiss members of the public and press following passing the above-stated resolution

27. Burial Land Purchase Investigations: to discuss the counteroffer recently proposed by the landowners re: the parish council’s initial financial offer to purchase half an acre of agricultural land in Mary Tavy to use as future burial land.