



MARY TAVY PARISH COUNCIL

Under 'The Openness of Local Government Bodies Regulations 2014' this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, the council or members of the public.

5th March 2024

To: all members of Mary Tavy Parish Council

Cllr Dunn, Cllr Reid, Cllr Honey, Cllr Macaskie, Cllr Jonas, Cllr Allen, Cllr Griffiths, Cllr Herbert and Cllr Staniland.

Dear Councillors,

You are hereby summoned to attend a **Full Council** meeting of Mary Tavy Parish Council to be held in the **Reading Room on Tuesday 12th March 2024 at 7pm**, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

** The Parish Council invites members of the public to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise.*

AGENDA

FC.24/56 (1) Welcome and Formal Opening

The chair of the meeting to welcome and formally open the meeting.

FC.24/57 (2) Apologies for absence

To **receive** and **consider** for acceptance, apologies for inability to attend.

Cllr M Griffiths – personal commitment.

FC.24/58 (3) Declarations of Interest and Requests for Dispensations

To **declare** any disclosable pecuniary interests or any other interest which members may have in the following agenda items and **consider** any dispensation requests.

****Public Participation:**

We welcome the public to attend meetings and invite comments or questions regarding any of the agenda items. The Committee, at the Chairman's discretion, sets aside a short period of time for this at the commencement of the meeting.

FC.24/59 (4) Questions and Statements by the Public

The Council will invite Members of the Public to give their views and question the Council on issues on this agenda, or raise issues for future consideration (*maximum 15 minutes total*).

FC.24/60 (5) Minutes:

i) To **agree** as a correct record and **approve** the minutes of the meeting of 13th February 2024 (**copy enclosed*).

ii) To **receive** any update(s) on actions/items from the previous meeting.

- a) Defibrillator Horndon & signs
- b) Local Walking routes
- c) Grit bin Horndon
- d) Parish Cemetery noticeboard
- e) Community Fridge Mary Tavy
- f) D-Day 80th Anniversary Celebrations
- g) DNPA Planning
- h) Official Portrait of King Charles III
- i) Mary Tavy Community Fridge
- j) Gov.uk domain update

FC.24/61 (6) Business Raised by the Public

To **resolve** to refer any business raised by the public in public discussion and any other matters or items of information from Councillors, to the appropriate Committee or to resolve to agree on any other action.

Matters arising since the last council meeting

FC.24/62 (7) Highways, DCC Traffic Regulation Amendment Order & Primary School Parking

- i) To receive and note Highways update(s)
- ii) To receive an update on the Devon County Council (West Devon HATOC) (Traffic Regulation) Amendment Order 2024 – 6034
- ii) To consider parking around the primary school.

FC.24/63 (8) Annual Parish Meeting Thursday 11th April 2024

- i. To **discuss** and **agree** a proposed venue, date and time, notion put forward by the working group of Thursday 11th April at 6pm at the Coronation Hall for the Annual Parish Meeting.
- ii. To **consider** and **agree** the format of the Annual Town Meeting

New items of business

FC.24/64 (9) Councillor Reports

- i) Emergency Warden
- ii) Southern Parishes Link Committee Representative
- iii) DNPA Representatives
- iv) Mary Tavy & Horndon Broadband Champion
- v) Mary Tavy Community Field & Hall Representatives
- vi) Office of Police & Crime Commissioner Representative

FC.24/65 (10) Parish Notice board

To **receive** a report from Cllr Reid in relation to repairs/replacement required to the parish noticeboard.

FC.24/66 (11) Harmony's Choir Grant (2019) and Piano (Keyboard)

- i) To **receive** and **note** an update that Harmony's Choir has ceased all activity/closed, following a grant awarded by Mary Tavy Parish Council in 2019 to fund the purchase of a piano (keyboard) and under the conditions of the grant, Harmony's Choir is obliged to offer the return the item to Mary Tavy Parish Council if the council upholds the condition.
- ii) To **consider** the sale, loan or donation of the piano and conditions.

ii) To **receive** a request from Mary Tavy and Brentor Primary School to receive the piano (keyboard) and determine the conditions of receipt of the item.

FC.24/66 (12) Tavistock Neighbourhood Development Plan

To **receive** an update from Cllr Dunn about the Tavistock Neighbourhood Development Plan.

FC.24/67 (13) Devolution Deal

To **receive** and **note** a report on the Devolution Deal Devon County Council and Torbay Unitary Authority and agree any actions as required.

FC.24/68 (14) Walking and Cycling (LCWIP) Project update

To receive and note the Walking and Cycling (LCWIP) Project update - barriers and interventions identified from South Hams District Council and West Devon Borough Council.

FC.24/69 (15) Inspection Reports

To **receive** an update in relation to grass cutting and grounds maintenance management and inspections and agree any actions as required.

FC.24/70 (16) Accounts & Financial Statement

i) To **approve** the following payments:

Grass Cutting & Maintenance Contractor Mr C Ball		£178
Reimbursement Defibrillator Signs		£39.44
Clerk Salary	February	£579.67
(n.b. no tax or pension was applied by payroll to this month's payslip).		
Clerk Expenses	February	
use of home as office		£20
Reimbursement for note pad		£1.50
Clerk's Salary	March	£ 509.50
(n.b. tax was applied for month of February and March to this month's payslip).		
Clerk's Expenses	March	
use of home as office		£20

ii) **Receive** and **approve** payment and receipt transactions between 2nd February 2024 and 29th February 2024

Date	Details	Payments	Receipts
02/02/2024	DEVONCC 5139676 (P2P-30139207)		£287.50
05/02/2024	MORRIS BROS (Burial Fees)		£248.00
08/02/2024	MORRIS BROS (Burial Fees)		£154.00
15/02/2024	Mr. J Jeffery (Lengthsman)	£1,578.00	
16/02/2024	Katherine Anness (Salary)	£521.80	

FC.24/71 (17) Legal Advice Service (LAS)

To **consider** the services of a legal advice service agreement for 2024/2025. The Parish Clerk will provide further information at the meeting.

FC.24/72 (18) Income Generation

To **consider** forming a Task & Finish Group to research and recommend opportunities for further income generation as appropriate and to **agree** key objectives for the group. The Parish Clerk will provide further information at the meeting.

FC.24/73 (19) Model Standing Orders and Reports

To receive and note the Model Standing Orders and requirements for reports.
The Parish Clerk to provide information in the meeting.

FC.24/74 (20) Matters brought forward by Councillors: (for information only).

- i) To receive any items for future agendas.
- ii) Scheduling of an HR Committee meeting.

The date of the next council meeting: Tuesday 9th April 2024.

SIGNED *A Christie*

DATE: 5th March 2024

A CHRISTIE – PARISH CLERK

**Copies of correspondence circulated to Councillors with this agenda, which will be considered at the meeting.*