

MEETING OF MARY TAVY PARISH COUNCIL
HELD AT THE READING ROOM, MARY TAVY
ON 10TH SEPTEMBER 2024 AT 7:00PM

Present:

Cllr P Reid Cllr M Allen
Cllr J Dunn Cllr M Griffiths
Cllr D Herbert

In attendance:

Ms Amy Christie (Parish Clerk)
A member of the public.

The meeting was chaired by the Chair, Cllr Reid.

FC.24/134 Welcome and Formal Opening of the Meeting by the Chair:

Cllr Reid opened the meeting at 7pm and informed those in attendance that the meeting was being recorded for the purpose of the minutes.

FC.24/135 Apologies for Absence:

Cllr M Jonas – Work commitment
Cllr J Honey– Personal commitment
Cllr R Oxborough (WDBC) - Unwell

FC.24/136 Declarations of Interest and Requests for Dispensations:

Cllr Griffiths declared an interest relating to Item 24/139 (6): repaint of white line forming the boundary of the former virtual footway.

FC.24/137 Business Raised by the Public

A member of the public spoke in relation to a complaint made to WDBC about a hedge bordering the churchyard.
A member of the public spoke in relation to the churchyard pathway and weeds growing into the pathway.

FC.24/138 Minutes:

- i) The minutes of the meeting of 13th August 2024 (copy previously circulated) were approved.
- ii) Members received updates on actions/items from the previous meeting.
- a) Cllr Reid provided an update on the cemetery land working group and the geotechnical survey tier one study, the land proposed is 30metre from the stream, a nearby Spring could be a potential issue to viability of project or boundaries of the proposed site, space available within a boundary if a reduced or restricted area by watercourses, and provided information of the tier two assessment and the test dig. The geotechnical survey has been contracted and funded by a private donor, external to the council.
- b) Repair of fence on the permissive footpath between the coronation hall the Mary Tavy Inn - Cllr Reid provided an update about funding and permission from the landowner.
- c) Model Financial Regulations working group update – Cllr Herbert provided an update from the working group, a first draft of the Model Financial

Regulations and will be presented to council once complete to review and adopt.

- d) HR Pension update, the parish clerk gave a verbal update about the pension payments status.

Matters arising since the last council meeting

FC.24/139 Highways

Members received and considered any updates in relation to Highways.

- Updates Double white lines – Cllr Reid will follow up with Brad Elliot.
- Implementation of the 40mph speed limit near the Mary Tavy Inn – Cllr Reid updated that there have been no objections to the 40mph speed limit that was advertised by Devon County Council in the Tavistock Times and at locations near the Mary Tavy Inn and section of A386 where the speed limit is proposed. As there has been no objection, when Highways consider appropriate, they will take the proposal to a HATOC meeting for approval.
- Repaint of the white line forming the boundary of the former virtual footway – Cllr Reid updates that he is seeking an update. Members discussed the debris washed onto the virtual footway as a hazard.
- Hedges, Cllr Reid has reported overgrown hedges to the Highways Officer. Some parishioners have cut their hedges in response to the request made by the parish council on social media.

New items of business

FC.24/140 Councillor Reports

- i) Emergency Warden –No updates from the Emergency Warden. Cllr Reid will check with the Emergency Warden that there are sufficient salt supplies for Winter.
- ii) West Devon Matters (Southern Parishes Link) Committee Representative – Cllr Dunn provided an update on the next West Devon Matters meeting scheduled for 18th September 2024 at 7pm, Cllr Dunn would hope to be able to attend. Tavistock Police Station is due to open shortly.
- iii) Mary Tavy & Horndon Broadband Champion – Cllr Reid will continue to pursue a resolution to poor connectivity in areas of the parish and look into reports of ‘blonde fibre’ only being available in parts of the parish.
- iv) Mary Tavy Community Field & Hall Representatives – Cllr Herbert provided an update about the hall.

FC.24/141 Flood Equipment & Supplies

Members received an update from Cllr Reid and the Emergency Warden on Flood Equipment and supplies received by the Parish Council from a volunteer group. Members discussed the status of equipment and current levels of supplies, costs of provisions, and parish council policy. Item deferred to the next Full Council for discussion.

FC.24/142 Audit Recommendations

Members noted audit recommendations from the auditor, considered the status of actions already taken and being taken to meet the recommendations.

Resolved: Following discussion, members resolved:

- i) to discuss the reserves held for election during the budget setting process.
- ii) to create a Scheme of Delegation and bring to council for discussion.

FC.24/143 **Review of Policies**

- i) Members noted that contact details to include the new gov.uk website and email details have been updated on applicable policies.
- ii) Members discussed the review of policies shared by the working group, a schedule of review dates and any policy gaps and new policies required.

Resolved: Following discussion, members resolved:

- i) to consider a parish Neighbourhood Development Plan (NDP) action/strategy, and to talk to parishioners at the drop-in session.
- ii) to create a volunteer policy and bring to council for discussion.

FC.24/144 **Standing Orders**

The council adopted Standing Orders in May 2024 and the item was deferred in accordance with the clause on previous resolutions in the standing orders.

FC.24/145 **Code of Conduct**

Members discussed and re-adopted the Code of Conduct.

FC.24/146 **Freedom of Information Publication Scheme**

Members discussed and re-adopted the Freedom of Information Publication Scheme.

FC.24/147 **Grant Awarding Policy**

Members discussed and re-adopted the Grant Awarding Policy.

FC.24/148 **Local Council Sector Conference Attendance**

- i) Members resolved the clerk of the council and one councillor representative would attend the DALC AGM & Conference October 24.
- ii) Members resolved to defer attendance of the clerk of the council at the SLCC National Annual Conference October 2024 until next year.

FC.24/149 **Remembrance Day Wreath**

Members resolved to make a donation of £100 for a Remembrance Day Wreath for 2024 under section 137.

FC.24/150 **Accounts & Financial Statement**

i) Councillors approved the following payments:

Grass Cutting & Maintenance Contractor Mr C Ball August	£468.00
Clerk's Salary September – pending receipt of payslip from payroll	£594.38
HMRC P30 Employer's Payslip	£152.34

Council's September monthly pension contribution	£42.83
Reimbursement Fence materials Timber Paul Reid	£152.88
Audit Services Rachel Avery	£200.00
DALC AGM & Conference Attendance Oct for clerk	£50.00

ii) Councillors received and approved payment and receipt transactions between 1st August 2024 and 30th August 2024

Treasurer's Account

Date	Details	Payments	Receipts
19/08/24	Grass Cutting & Maintenance Contractor Mr C Ball June	£468.00	
19/08/24	HMRC P30 Employer's Payslip	£152.34	
19/08/24	Reimbursement A Christie ink cartridges 1 x colour, 2 black & stationery	£32.92	
19/08/24	Reimbursement A Christie MS Office product key purchase	£11.69	
19/08/24	The Environment Agency Pre-planning Assessment 2 nd Invoice 366993	£180.00	
19/08/24	Clerk Salary & working from home allowance August (including backdated pension contribution)	£487.95	
			(None)

FC.24/151 **Matters brought forward by Councillors:** *(for information only)*.
 Cllr Reid updates that Bal Lane has been cut by WDBC.
 Members would like the Emergency Plan, the Scheme of Delegation, and Hedges to be brought forward to the next meeting.

The date of the next Full Council meeting is 8th October 2024.

Meeting closed at

Signed **Date**