



MARY TAVY PARISH COUNCIL

Under 'The Openness of Local Government Bodies Regulations 2014' this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, the council or members of the public.

4th December 2024

To: all members of Mary Tavy Parish Council

Cllr Dunn, Cllr Reid, Cllr Honey, Cllr Allen, Cllr Griffiths and Cllr Herbert.

Dear Councillors,

You are hereby summoned to attend a **Full Council** meeting of Mary Tavy Parish Council to be held in the **Reading Room on Tuesday 10th December 2024 at 7pm**, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

** The Parish Council invites members of the public to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise.*

AGENDA

FC.24/189 (1) Welcome and Formal Opening

The chair of the meeting to welcome and formally open the meeting.

FC.24/190 (2) Apologies for absence

To **receive** and **consider** for acceptance, apologies for inability to attend.

FC.24/191 (3) Declarations of Interest and Requests for Dispensations

To **declare** any disclosable pecuniary interests or any other interest which members may have in the following agenda items and **consider** any dispensation requests.

****Public Participation:**

We welcome the public to attend meetings and invite comments or questions regarding any of the agenda items. The Committee, at the Chairman's discretion, sets aside a short period of time for this at the commencement of the meeting.

FC.24/192 (4) Business Raised by the Public

To **resolve** to refer any business raised by the public in public discussion and any other matters or items of information from Councillors, to the appropriate Committee or to resolve to agree on any other action.

FC.24/193 (5) Minutes:

- i) To **agree** as a correct record and **approve** the minutes of the meeting of 12th November 2024 (copy previously circulated).
- ii) To **receive** any update(s) on actions/items from the previous meeting.
 - a) Cemetery Land Working Group.
 - b) Repair of fence on the permissive footpath between the Recreation Field the Mary Tavy Inn.

- c) Meet the Leader of Devon County Council, Cllr Jane Dunn attendance at the West Devon session on Weds 4 December, Pavilion in the Park, Okehampton.
- d) VE 80
- e) Landmark tree for community space distribution

Matters arising since the last council meeting

FC.24/194 (6) Highways

- i) To **receive** and **consider** any updates in relation to Highways.
 - Updates Double white lines
 - To **note** the 40mph speed limit near the Mary Tavy Inn has been introduced on 19th November 2024.
 - Repaint of the white line forming the boundary of the former virtual footway
 - Highways Community Enhancement Fund Application Update (HMCEF)
 - The establishment of raised footways on the A386 adjacent to the old Down's Garage site as part of any planning applications for the sites.

New items of business

FC.24/195 (7) Councillor Reports

- i) Emergency Warden
- ii) West Devon Matters (Southern Parishes Link) Representative
- iii) Mary Tavy & Horndon Broadband Champion
- iv) Mary Tavy Community Field & Hall Representatives
- v) Office of Police and Crime Commissioner Representative

FC.24/196 (8) Planning, past application 0219/21 Royal Standard, Mary Tavy, PL19 9QB

To **receive** and **note** an update on a past planning application 0219/21 Royal Standard, Mary Tavy, PL19 9QB, Highways vehicular access and parking and **consider** any action as appropriate

FC.24/197 (9) DNPA Consultation

To **receive** and **consider** notification of public consultations and to consider responding individually or as the council: DNPA Planning validation consultation, copy previously circulated [Consultation: Planning validation checklist | Dartmoor](#) (observations due by 23.12.24).

FC.24/198 (10) Co-option

To **discuss** co-option and possible actions to encourage eligible candidates to apply to be co-opted onto the council including a press release.

FC.24/199 (11) Community Grants

To **receive** and **consider** a community grant application from Citizen's Advice for a contribution to the service available to all residents in West Devon.

FC.24/200 (12) Risk Management Strategy

To **receive** and **consider** re-adopting Risk Management Strategy.

FC.24/201 (13) Risk Register

To **receive** and **consider** re-adopting the Risk Register.

FC.24/202 (14) Document Retention & Disposal Policy

To **receive** and **consider** re-adopting the Document Retention & Disposal Policy

FC.24/203 (15) Anti-Fraud & Corruption Policy

To **receive** and **consider** re-adopting the Anti-Fraud & Corruption Policy.

FC.24/204 (16) Working draft budget

To **receive** and **note** a working draft budget and provide feedback (copy previously circulated).

FC.24/205 (17) Accounts & Financial Statement

i) To **approve** the following payments:

DM payroll Services Administration on of payroll October 2024 - March 2025	£ 60.00
Chris Ball Grass cutting November 2024	£ 468.00
Clerk's Salary December 2024 (pending receipt of payslip)	£ 637.13
NEST Employer's Payment (DD 21.12.24)	£ 78.41
HMRC P30 Employer's Payslip	£ 237.72
Reimbursement Clerk for A3 folder & plastic document wallets for cemetery records	£ 3.39
DD CPRE Membership for (19 November 2024 – 18 November 2025)	£ 36.00
DD Banking Service Charge	£ 6.00

ii) **Receive** and **approve** payment and receipt transactions between 1st October 2024 and 31st October 2024

Treasurer's Account

Date	Details	Payments	Receipts
15.11.24	Parish Council Websites Websites – Annual hosting and support for at a cost of £17.25 per month from 01/10/2024 to 30/09/2025.	£248.40	
15.11.24	Chris Ball Grass cutting October 2024	£468.00	
15.11.24	Mary Tavy Coronation Hall Drop-In session 14 th Sept 24	£20.00	
15.11.24	Mary Tavy Reading Room Invoice 017	£50.00	
15.11.24	Clerk's Salary November 2024 (pending receipt of payslip)	£785.35	
15.11.24	HMRC P30 Employer's Payslip	£152.34	
18.11.24	Reimbursement Cllr Reid Tinhay Sand for sandbags 800kg	£55.20	
15.11.24	DALC AGM & Conference Attendance Oct for clerk	£60.00	
04.11.24	West Devon Borough Council Recharge Elections Invoice 8000382487	£83.73	
28.11.24	Burial Grave purchase and interment fee		£484.00
31.11.24	DD Service Charge	£6.00	

iii) To **note** a reduction in the interest rate on the Instant Access Savings Account to 2.6% from 5/11/2024.

FC.24/206 (18) Matters brought forward by Councillors: *(for information only).*
To **receive** any items for future agendas.

The date of the next Full Council meeting is Tuesday 14th January 2025.

SIGNED *A Christie*

DATE: 4th December 2024

A CHRISTIE – PARISH CLERK

**Copies of correspondence circulated to Councillors with this agenda, which will be considered at the meeting.*