



MARY TAVY PARISH COUNCIL

Under 'The Openness of Local Government Bodies Regulations 2014' this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, the council or members of the public.

8th January 2025

To: all members of Mary Tavy Parish Council

Cllr Dunn, Cllr Reid, Cllr Honey, Cllr Allen, Cllr Griffiths and Cllr Herbert.

Dear Councillors,

You are hereby summoned to attend a **Full Council** meeting of Mary Tavy Parish Council to be held in the **Reading Room on Tuesday 14th January 2025 at 7pm**, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

** The Parish Council invites members of the public to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise.*

AGENDA

FC.25/01 (1) Welcome and Formal Opening

The chair of the meeting to welcome and formally open the meeting.

FC.25/02 (2) Apologies for absence

To **receive** and **consider** for acceptance, apologies for inability to attend.

FC.25/03 (3) Declarations of Interest and Requests for Dispensations

To **declare** any disclosable pecuniary interests or any other interest which members may have in the following agenda items and **consider** any dispensation requests.

****Public Participation:**

We welcome the public to attend meetings and invite comments or questions regarding any of the agenda items. The Committee, at the Chairman's discretion, sets aside a short period of time for this at the commencement of the meeting.

FC.25/04 (4) Business Raised by the Public

To **resolve** to refer any business raised by the public in public discussion and any other matters or items of information from Councillors, to the appropriate Committee or to resolve to agree on any other action.

FC.25/05 (5) Minutes:

- i) To **agree** as a correct record and **approve** the minutes of the meeting of 12th November 2024 (copy previously circulated).
- ii) To **receive** any update(s) on actions/items from the previous meeting.
 - a) VE 80

Matters arising since the last council meeting

FC.25/06 (6) Highways

- i) To **receive** and **consider** any updates in relation to Highways.
- Updates Double white lines
 - Repaint of the white line forming the boundary of the former virtual footway
 - Highways Community Enhancement Fund Application Update (HMCEF)

FC.25/07 (7) Planning, past application 0219/21 Royal Standard, Mary Tavy, PL19 9QB

To **receive** and **note** an update on a past planning application 0219/21 Royal Standard, Mary Tavy, PL19 9QB, Highways vehicular access and parking and **consider** any action as appropriate.

New items of business

FC.25/08 (8) Councillor Reports

- i) Emergency Warden
- ii) West Devon Matters (Southern Parishes Link) Representative
- iii) Mary Tavy & Horndon Broadband Champion
- iv) Mary Tavy Community Field & Hall Representatives
- v) Office of Police and Crime Commissioner Representative

FC.25/09 (9) Planning application 0492/24, Down's Garage Demolition, Mary Tavy, PL19 9PA

To **receive** and **note** an update on a planning application 0492/24 Down's garage demolition, pedestrian footway or similar on the A386 and **consider** any action as appropriate.

FC.25/10 (10) Planning application 0007/25 2, Higher Spring, Brentor Road, Mary Tavy, Tavistock, Devon, PL19 9PY

To **receive** and **consider** a planning application 0007/25 2, Higher Spring Brentor Road, Mary Tavy, Tavistock, Devon, PL19 9PY to create new vehicular access/driveway to property with cattle grid and **consider** any action as appropriate.

FC.25/11 (11) Cemetery Extension (new cemetery site)

To **receive** a report from Cllr Reid on the proposed new cemetery and to **consider** any action as appropriate.

FC.25/12 (12) Co-option

To **discuss** co-option and possible actions to encourage eligible candidates to apply to be co-opted onto the council including a media release.

FC.25/13 (13) Document Retention & Disposal Policy

To **receive** and **consider** re-adopting the Document Retention & Disposal Policy.

FC.25/14 (14) Cemetery Charges & Regulations

To **receive** and **consider** re-adopting the Cemetery Charges and Regulations.

FC.25/15 (15) Memorial Management Policy

To **receive** and **consider** re-adopting the memorial management policy.

FC.25/16 (16) Budget Monitoring – Position Statement

To receive and note the parish council's budget monitoring statement as at 31st December 2024.

FC.25/17 (17) Draft budget

To **discuss** and **agree** a recommendation to Full Council for the setting of the 2025/2026 precept following consideration of:

- i) A review of the current level of reserves (copy previously circulated).
- ii) Draft Budget (copy previously circulated).

FC.25/18 (18) Accounts & Financial Statement

i) To **approve** the following payments:

Clerk's Salary January 2025	£ 618.00
NEST Pension Employer's Payment (DD 21.01.25)	£ 78.41
HMRC P30 Employer's Payslip	£ 163.09
Reimbursement Clerk for A3 folder	£ 9.99
DD Banking Service Charge	£ 6.00

ii) **Receive** and **approve** payment and receipt transactions between 1st December 2024 and 31st December 2024

Treasurer's Account

Date	Details	Payments	Receipts
02.12.24	DD Nest Pension Employer's Payment November	£ 78.41	
09.12.24	DD Nest Pension Employer's Payment December	£ 100.24	
11.12.24	Chris Ball Grass cutting November 2024	£ 468.00	
11.12.24	Clerk's Salary December 2024	£ 637.13	
11.12.24	HMRC P30 Employer's Payslip	£ 237.72	
11.12.24	Reimbursement stationery cemetery records document wallets	£ 3.39	
11.12.24	DM Payroll Service	£ 60.00	
11.12.24	Community Grant Warm Hub Coronation Hall	£ 500.00	
31.12.24	DD Service Charge	£ 6.00	

Saving's Account

Date	Details	Payments	Receipts
31.12.24	Interest received		£136.96

FC.25/19 (19) Matters brought forward by Councillors: (for information only).

To **receive** any items for future agendas.

The date of the next Full Council meeting is Tuesday 11th February 2025.

SIGNED *A Christie*

DATE: 8th January 2025

A CHRISTIE – PARISH CLERK

**Copies of correspondence circulated to Councillors with this agenda, which will be considered at the meeting.*