

MEETING OF MARY TAVY PARISH COUNCIL
HELD AT THE READING ROOM, MARY TAVY
ON 14TH JANUARY 2025 AT 7:00PM

Present:

Cllr P Reid Cllr J Honey
Cllr J Dunn Cllr D Herbert

In attendance:

Ms Amy Christie (Parish Clerk)
Cllr R Oxborough
One member of the public

The meeting was chaired by the Chair, Cllr Reid.

FC.25/01 Welcome and Formal Opening of the Meeting by the Chair:

Cllr Reid opened the meeting at 7pm.

FC.25/02 Apologies for Absence:

Cllr M Griffiths – personal commitment
Cllr M Allen – personal commitment

FC.25/03 Declarations of Interest and Requests for Dispensations:

Cllr Dunn declared an interest in relation to Items FC.25/07, FC.25/09 and FC.25/10 and has been granted a dispensation.

FC.25/04 Business Raised by the Public

Cllr Oxborough provided information about a recent meeting with the Church Warden concerning the closed churchyard maintenance and condition of overgrown pathways. The meeting with the Church Warden resolved to enlist a team of volunteers to improve the pathways. Materials of the pathway were discussed.

Cllr Reid stated that the parish council's ground maintenance contractor is contracted to carry out a scheduled number of maintenance services on the pathway annually, however, the work required to bring it up to standard, if completed by the volunteers, will allow the grounds maintenance contractor to continue the schedule maintenance more effectively.

Cllr Oxborough provided an update on Devolution, including a statement of intent from central government and a possible timeframe of two to three years.

There was a discussion about a planning concern on land believed to be in an adjacent parish. This has been referred to the neighbouring Parish Council.

Cllr Reid provided information about a parking incident outside the school and the vehicle blocking a neighbouring property's driveway. Cllr Oxborough will raise the matter at the school governor's meeting.

Cllr Reid reported that since the implementation of the 40mph traffic order at the Southern entrance to the village, near the Mary Tavy Inn on 19.11.24 positive feedback has been received; Cllr Reid thanked all individual residents and past and present councillors involved in the initiative.

Cllr Oxborough provided an update that Speedwatch sessions will commence shortly in the new 40mph zone.

FC.25/05 **Minutes:**

- i) The minutes of the meeting of 10th of December 2024 (copy previously circulated) were approved with a correction of the time members of the public left the meeting of 7:25pm.
- ii) Members received updates on actions/items from the previous meeting.
 - a) Cllr Dunn provided a brief update on VE Day stating the Hall & Field Trust are organising events.
 - b) The Landmark tree will be delivered to Cllr Reid on the 23rd of this month and will be planted by the Hall & Field Trust.

Matters arising since the last council meeting

FC.25/06 **Highways**

Members received and considered any updates in relation to Highways.

- Updates Double white lines – Cllr Reid will make a further follow up with the Highways Officer.
- Repaint of the white line forming the boundary of the former virtual footway – Cllr Reid updates that he is seeking an update.
- Highways Community Enhancement Fund Application (HMCEF) The Parish Clerk provided an update that Devon County Council ‘With the increased demand from all parishes placing bids for the HMCEF budget, we’ve had to tighten our policies to align with the original purpose (tools and materials)’. This confirms that no grant will be received to go towards the cost of the parish lengthsman in this financial year.
- Discussion about potholes. Cllr Reid will contact the Highways Officer for an update.

FC.25/07 **Planning, past application 0219/21 Royal Standard, Mary Tavy, PL19 9QB**

Councillors discussed an update on a past planning application 0219/21 Royal Standard, Mary Tavy, PL19 9QB, Highways vehicular access and parking, further issues have been raised by residents and reported to DNPA following the parish council’s initial observations submitted.

Resolved: The Parish Clerk will contact DNPA to ask for a follow up.

New items of business

FC.25/08 **Councillor Reports**

- i) Emergency Warden – Cllr Reid updated that the Emergency Warden has gritted the roads in the icy weather. Cllr Reid will contact the Emergency Warden to enquire if he has sufficient salt supplies.

Cllr Dunn highlighted an issue with the Bus route from Mary Tavy through Brentor and detour due to icy conditions and asked for information about gritting of the Brentor Road.

- ii) West Devon Matters (Southern Parishes Link) Committee Representative – No update, no meetings have been held.
- iii) Mary Tavy & Horndon Broadband Champion – No progress to report.
- iv) Mary Tavy Community Field & Hall Representatives – No report was received due to the absence of Cllr Allen.
- v) Office of Police and Crime Commissioner – No update was received due to the absence of Cllr Griffiths.

FC.25/09 **Planning application 0492/24, Down's Garage Demolition, Mary Tavy, PL19 9PA**

Councillors received and noted an update on a planning application 0492/24 Down's garage demolition. There was a discussion about the canopy and roof and the materials that may be found within, which are mitigated in the demolition plans.

FC.25/10 **Planning application 0007/25 2, Higher Spring, Brentor Road, Mary Tavy, Tavistock, Devon, PL19 9PY**

Councillors discussed a planning application 0007/25 2, Higher Spring Brentor Road, Mary Tavy, Tavistock, Devon, PL19 9PY to create new vehicular access/driveway to property with cattle grid.

Observations: Following discussion, councillors resolved to support the application.

FC.25/11 **Cemetery Extension (new cemetery site)**

Councillors **received** a report from Cllr Reid on the proposed new cemetery. Cllr Reid has organised a test dig of three holes on 22nd November (this is not financed by council funds) and the 3 metres depth required was reached in order to check and test the water table. The ground is compact subsoil similar to the soil in the existing cemetery with occasional boulders, and initially there certainly appears to be sufficient soil depth at two metres for burials. The three test dig holes have had stand pipes installed for monitoring water table levels. Initial findings show the water table is at a depth of 3.2 to 3.1 metres, however, this is continuing to be monitored for suitability. Cllr Reid has contracted an Environment Agency report in findings to date, to be paid by a private donor and not by the parish council.

FC.25/12 **Co-option**

Councillors discussed co-option and possible actions to encourage eligible candidates to apply to be co-opted onto the council including a media release.

Resolved: Following discussion, members resolved to continue to pursue the press release, to finalise the poster and leaflet drop.

FC.25/13 **Document Retention & Disposal Policy**

Councillors discussed re-adopting the Document Retention & Disposal Policy.

Resolved: Councillors re-adopted the Document Retention & Disposal Policy with the annex.

FC.25/14 **Cemetery Charges & Regulations**

To consider re-adopting the Cemetery Charges and Regulations. Item deferred due to new information coming to light in regards to the government's Children's Funeral Fund 2019.

FC.25/15 **Memorial Management Policy**

Councillors **discussed** re-adopting the memorial management policy.

Resolved: Councillors resolved to re-adopt the memorial management policy.

FC.25/16 **Budget Monitoring – Position Statement**

Councillors received and noted the parish council's budget monitoring statement as at 31st December 2024.

FC.25/17 **Draft budget**

Councillors discussed the setting of the 2025/2026 precept following consideration of:

- i) Discussion about the current level of reserves (copy previously circulated).
- ii) Draft Budget (copy previously circulated).

Resolved:

- i) Councillors reviewed the current level of reserves and confirmed their adequacy.
- ii) Following discussion, councillors resolved to approve a budget of £28,812 and precept for 2025/2026 of £26,454.

FC.25/18 **Accounts & Financial Statement**

- i) Councillors approved the following payments:

Clerk's Salary January 2025	£ 618.75
NEST Pension Employer's Payment (DD 21.01.25)	£ 78.41
HMRC P30 Employer's Payslip	£ 163.09
Reimbursement Clerk for A3 folder	£ 9.99
DD Banking Service Charge	£ 6.00

- ii) Councillors received and approved payment and receipt transactions between 1st December 2024 and 31st December 2024.

Treasurer's Account

Date	Details	Payments	Receipts
02.12.24	DD Nest Pension Employer's Payment November	£ 78.41	
09.12.24	DD Nest Pension Employer's Payment December	£ 100.24	
11.12.24	Chris Ball Grass cutting November 2024	£ 468.00	
11.12.24	Clerk's Salary December 2024	£ 637.13	
11.12.24	HMRC P30 Employer's Payslip	£ 237.72	
11.12.24	Reimbursement stationery cemetery records document wallets	£ 3.39	

11.12.24	DM Payroll Service	£ 60.00
11.12.24	Community Grant Warm Hub Coronation Hall	£ 500.00
31.12.24	DD Service Charge	£ 6.00

Saving's Account

Date	Details	Payments	Receipts
31.12.24	Interest received		£136.96

FC.25/19 **Matters brought forward by Councillors:** *(for information only)*.
 Cllr Dunn will bring the Emergency Plan to the next full council.

The date of the next Full Council meeting is 11th February 2025.

Meeting closed at 8:25pm

Signed **Date**

DRAFT