

MEETING OF MARY TAVY PARISH COUNCIL
HELD AT THE READING ROOM, MARY TAVY
ON 11TH FEBRUARY 2025 AT 7:00PM

Present:

Cllr P Reid Cllr J Honey
Cllr J Dunn Cllr M Griffiths

In attendance:

Ms Amy Christie (Parish Clerk)
Cllr R Oxborough

The meeting was chaired by the Chair, Cllr Reid.

FC.25/20 Welcome and Formal Opening of the Meeting by the Chair:
Cllr Reid opened the meeting at 7pm.

FC.25/21 Apologies for Absence:
Cllr D Herbert – personal commitment

FC.25/22 Declarations of Interest and Requests for Dispensations:
Cllr Dunn declared an interest in relation to Items FC.25/07.

FC.25/23 Business Raised by the Public
Cllr Reid provided information about a parking incident outside the school and the vehicle blocking a neighbouring property's driveway. Cllr Oxborough has raised the matter at the school governor's meeting and Cllr Reid and Cllr Oxborough have offered a meeting with the affected parties.
Cllr Oxborough updated that the primary school is close to capacity and a new building/space is required.

FC.25/24 Minutes:
i) The minutes of the meeting of 14th of January 2025 (copy previously circulated) were approved.
ii) Members received updates on actions/items from the previous meeting.
a) Cllr Dunn provided a brief update on VE Day stating the Hall & Field Trust are organising events.
b) The Landmark tree will be delivered to Cllr Reid on the 23rd of this month and will be planted by the Hall & Field Trust.

Matters arising since the last council meeting

FC.25/25 Highways
Members received and considered any updates in relation to Highways.
- Updates Double white lines – Cllr Reid will follow up with the Highways Officer.
- Repaint of the white line forming the boundary of the former virtual footway – Cllr Reid updates that he is seeking an update.
- Discussion about potholes. Cllr Reid will contact the Highways Officer for an update.

- Update about the Lengthsman's observations of Highways Issues around the parish.

FC.25/26 **Planning, past application 0219/21 Royal Standard, Mary Tavy, PL19 9QB**

Councillors discussed an update on a past planning application 0219/21 Royal Standard, Mary Tavy, PL19 9QB, Highways vehicular access and parking, further issues have been raised by residents and reported to DNPA following the parish council's initial observations submitted.

Resolved: The Parish Clerk will schedule a meeting for councillors with DNPA.

New items of business

FC.25/27 **Planning application 0014/25 Removal of chimney and alterations to single storey extension Morwenna, Mary Tavy, Tavistock, Devon, PL19 9PA**

Councillors discussed a planning application 0014/25 Removal of chimney and alterations to single storey extension including replacement roof Morwenna, Mary Tavy, Tavistock, Devon, PL19 9PA.

Observations: No objection. Cllr Dunn abstained from voting.

FC.25/28 **Councillor Reports**

- i) Emergency Warden – Cllr Reid updated that he is waiting for confirmation that the donated water pump works and that the donated trailer is no longer roadworthy and cannot be used.
- ii) West Devon Matters (Southern Parishes Link) Committee Representative – No update, no meetings have been held.
- iii) Mary Tavy & Horndon Broadband Champion – West Devon contract has been awarded to Openreach, scope & schedule of works not yet determined.
- iv) Mary Tavy Community Field & Hall Representatives – Cllr Reid updated that the Hall's Quiz night had 76 tickets were pre-sold with 90 people attending the event. Cllr Reid also provided an update on building upgrade works. The summer fayre will be 6th of July 2025.
- v) Office of Police and Crime Commissioner – A new inspector has been appointed. No update, no meetings have been held.

FC.25/29 **Annual Parish Meeting**

Councillors discussed the meeting format and date for the Annual Parish Meeting.

Resolved: Following discussion councillors agreed to hold the Annual Parish Meeting on Thursday 3rd April 2025 at 7:00pm, opening to the public from 6:30pm.

FC.25/30 **Programme of Meetings 2025/26**

Councillors discussed the Programme of Meetings for 2025/26 and considered the number of meetings per annum and frequency of meetings.

Resolved: Following discussion, councillors approved the Programme of Meetings for 2025/2026 with one change to hold no August Full Council meeting in line with other parishes.

FC.25/31 **Emergency Plan**

Councillors discussed adopting the Emergency Plan with an amendment to include a water pump donated to the parish council if it is confirmed as working.

FC.25/32 **Deferred item Cemetery Charges and Regulations**

Councillors discussed a deferred item and re-adopting the Cemetery Charges and Regulations.

Resolved: Following discussion, councillors resolved to re-adopt the Cemetery Regulations and make the following changes to the Cemetery Charges from 1st April 2025:

- i) In consideration of the Children's Funeral Fund 2019 England, no charge will be made for the burial or interment of ashes of a child under 18 years of age.
- ii) Reopening of grave £100
- iii) Interment (burial) of a person over 18 years of age £160
- iv) Interment of cremated remains £160
- v) Right to erect a headstone £120
- vi) Additional inscription on an existing headstone £60
- vii) Burial plot purchase £350
- viii) Cremation of ashes plot £150

FC.25/33 **Audit 2024/2025**

Councillors discussed quotations and appointing an internal auditor for 2024/2025.

Resolved: Following discussion, councillors appointed Quotation C.

FC.25/34 **DALC Devolution Evidence Base**

Councillors received and discussed a request from DALC to submit information to create a Devolution evidence base.

Resolved: Following discussion, councillors resolved not to submit information to request for information to create a Devolution evidence base.

FC.25/35 **Accounts & Financial Statement**

i) Councillors approved the following payments:

Parish Lengthsman Winter Road Clearance	£ 1944.00
Clerk's Salary February 2025	£ 618.75
NEST Pension Employer's Payment (DD 21.02.25)	£ 78.41
HMRC P30 Employer's Payslip	£ 163.09
Reimbursement ink cartridges and batteries A.Christie	£ 37.79
DD Banking Service Charge	£ 6.00

Training SLCC for clerk (1 x £45 + VAT) £ 54.00

ii) Councillors received and approved payment and receipt transactions between 1st January 2025 and 31st January 2025.

Treasurer's Account

Date	Details	Payments	Receipts
22.01.25	DD Campaign to Protect Rural England	£ 36.00	
23.01.25	DD Nest Pension Employer's Payment January	£ 78.41	
23.01.25	Clerk's Salary January 2025	£ 618.75	
23.01.25	HMRC P30 Employer's Payslip	£ 163.09	
23.01.25	Citizen's Advice Community Grant	£ 100.00	
31.01.25	DD Service Charge	£ 6.00	

iii) Councillors noted a change of interest rate on the savings account to 2.6%. Interest rate change.

FC.25/36 **Matters brought forward by Councillors:** *(for information only).*

Cllr Reid provided an update on the permissive path including an overview of works, materials and funding.

The date of the next Full Council meeting is 11th March 2025.

Meeting closed at 9:00pm

Signed **Date**