



## MARY TAVY PARISH COUNCIL

*Under 'The Openness of Local Government Bodies Regulations 2014' this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, the council or members of the public.*

5<sup>th</sup> March 2025

**To: all members of Mary Tavy Parish Council**

Cllr Dunn, Cllr Reid, Cllr Honey, Cllr Griffiths and Cllr Herbert.

Dear Councillors,

You are hereby summoned to attend a **Full Council** meeting of Mary Tavy Parish Council to be held in the **Reading Room on Tuesday 11<sup>th</sup> March 2025 at 7pm**, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

*\* The Parish Council invites members of the public to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise.*

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### AGENDA

**FC.25/37 (1) Welcome and Formal Opening**

The chair of the meeting to welcome and formally open the meeting.

**FC.25/38 (2) Apologies for absence**

To **receive** and **consider** for acceptance, apologies for inability to attend.

**FC.25/39 (3) Declarations of Interest and Requests for Dispensations**

To **declare** any disclosable pecuniary interests or any other interest which members may have in the following agenda items and **consider** any dispensation requests.

**\*\*Public Participation:**

*We welcome the public to attend meetings and invite comments or questions regarding any of the agenda items. The Committee, at the Chairman's discretion, sets aside a short period of time for this at the commencement of the meeting.*

**FC.25/40 (4) Business Raised by the Public**

To **resolve** to refer any business raised by the public in public discussion and any other matters or items of information from Councillors, to the appropriate Committee or to resolve to agree on any other action.

**FC.25/41 (5) Minutes:**

- i) To **agree** as a correct record and **approve** the minutes of the meeting of 11<sup>th</sup> February 2025 (copy previously circulated).
- ii) To **receive** any update(s) on actions/items from the previous meeting.
  - a) New cemetery extension – cemetery land working group
  - b) Co-option
  - c) Landmark Tree update
  - d) Emergency plan: water pump
  - e) Dartmoor Search & Rescue – Cllr Honey

**FC.25/42 (6) Standing Item – Climate and Ecology Emergencies:**

To **note** that the council resolved to become a signatory of the Devon Climate Declaration and will focus on those activities where we as a parish, can make a difference to climate change, biodiversity and the environment.

**Matters arising since the last council meeting**

**FC.25/43 (7) Highways**

i) To **receive** and **consider** any updates in relation to Highways and **consider** any action as appropriate.

- Updates Double white lines
- Repaint of the white line forming the boundary of the former virtual footway
- Potholes and Road Warden work

**FC.25/44 (8) Planning, past application 0219/21 Royal Standard, Mary Tavy, PL19 9QB**

To **receive** and **note** an update on a past planning application 0219/21 Royal Standard, Mary Tavy, PL19 9QB, Highways vehicular access and parking and **consider** any action as appropriate.

**New items of business**

**FC.25/45 (9) Councillor Reports**

- i) Emergency Warden
- ii) West Devon Matters (Southern Parishes Link) Representative - West Devon Matters to be held on Wednesday 23<sup>rd</sup> April 2025 at Okehampton Police station or can be attended remotely on Teams
- iii) Mary Tavy & Horndon Broadband Champion
- iv) Mary Tavy Community Field & Hall Representatives
- v) Office of Police and Crime Commissioner Representative

**FC.25/46 (10) New cemetery project**

To **consider** an update from Cllr Reid and ceasing actions on the land previously identified.

**FC.25/47 (11) Approach the Diocese**

To **consider** a formal approach to the Diocese of Exeter about any land they may hold in the parish of Mary Tavy for a cemetery project.

**FC.25/48 (12) Community Grant Request**

To consider a community grant request from The Hall & Field Trust for £150 towards VE 80 Celebrations.

**FC.25/49 (13) Equality & Diversity Policy**

To **consider** re-adopting the Equality & Diversity policy.

**FC.25/50 (14) Disciplinary Policy**

To **consider** re-adopting the Disciplinary Policy.

**FC.25/51 (15) Grievance Policy**

To **consider** re-adopting the Grievance Policy.

**FC.25/52 (16) Privacy Notice**

To **consider** re-adopting the Privacy Notice.

**FC.25/53 (17) Anti-harassment & bullying Policy**

To **consider** re-adopting the Anti-harassment & Bullying Policy.

**FC.25/54 (18) Communications Policy**

- i) To **consider** and **agree** combining the Press & Media Policy and Social Media & Electronic Communications Policy and **consider** creating one Communications Policy.
- ii) To **consider** a councillor lead or forming a working group to draft a Communications Policy.

**FC.25/55 (19) Reserves Policy**

To **receive** and **consider** adopting a reserves policy.

**FC.25/56 (20) Accounts & Financial Statement**

- i) To **approve** the following payments:

Grounds Maintenance Chris Ball February 2025 Invoice	£ 178.00
Clerk's Salary March 2025 including mileage	£ 637.29
NEST Pension Employer's Payment (DD 21.03.25)	£ 78.41
HMRC P30 Employer's Payslip	£ 163.09
Reimbursement to Clerk for: Cemetery duplicate receipt book, A4 Printer paper and 2 <sup>nd</sup> Class stamps	£ 15.95
Training DALC for Clerk (2 x £30 + VAT)	£ 72.00
Community Grant Application	£ 150.00
Donation to Devon Air Ambulance	£ 100.00
DD Banking Service Charge	£ 6.00

- ii) **Receive** and **approve** payment and receipt transactions between 1<sup>st</sup> February 2025 and 28<sup>th</sup> February 2025.

*Treasurer's Account*

Date	Details	Payments	Receipts
06.02.25	DD Nest Pension Employer's Payment February	£ 78.41	
12.02.25	Parish Lengthsman Winter Road Clearance	£ 1944.00	
12.02.25	Clerk's Salary February 2025	£ 618.75	
12.02.25	HMRC P30 Employer's Payslip	£ 163.09	
12.02.25	Reimbursement ink cartridges and batteries A.Christie	£ 37.79	
12.02.25	Training SLCC for clerk (1 x £45 + VAT)	£ 54.00	
12.02.25	DD Service Charge	£ 6.00	

*Clerk and the public to leave the meeting at this point.*

*To appoint a councillor to take the minutes for the remainder of the meeting in the clerk's absence.*

**FC.25/57 (21) Deferred Item NJC for Local Government Services (NJC)  
2023/24 Pay Agreement**

- i) Deferred Item: To **consider** approving a salary scale point increase on the NJC for Local Government Services salary scale for the clerk for each year of continuous service applied from 13<sup>th</sup> February 2025.

**FC.25/58 (22) Matters brought forward by Councillors: (for information only).**

To **receive** any items for future agendas.

*The date of the next Full Council meeting is Tuesday 8<sup>th</sup> April 2025.*

**SIGNED** *A Christie*

**DATE: 5<sup>th</sup> March 2025**

**A CHRISTIE – PARISH CLERK**

*\*Copies of correspondence circulated to Councillors with this agenda, which will be considered at the meeting.*