

MEETING OF MARY TAVY PARISH COUNCIL
HELD AT THE READING ROOM, MARY TAVY
ON 8TH JULY 2025 AT 7:00PM

Present:

Cllr P Reid	Cllr J Banks
Cllr J Dunn	Cllr A Grindey
Cllr A Longland	Cllr J Honey

In attendance:

Ms Amy Christie (Parish Clerk)
A member of the public.

The meeting was chaired by the Chair, Cllr Honey.

FC.25/96 Welcome and Formal Opening of the Meeting by the Chair:
Cllr Honey opened the meeting at 7pm.

FC.25/97 Apologies for Absence:
None.

FC.25/98 Declarations of Interest and Requests for Dispensations:
None.

FC.25/99 Business Raised by the Public
None.

FC.25/100 Minutes:

- i) The minutes of the meeting of 10th June 2025 (copy previously circulated) were approved.
- ii) Members received updates on actions/items from the previous meeting.
- a) An update on Down's Garage Site planning application (no planning application has been received for this site to date) was provided following the public consultation held by the Developer on 23.06.25 attended by the public and some councillors. A brief discussion about pedestrian access and pavements.
- b) Biodiversity Working Group will arrange a meeting during August to determine actions/action plan and revise the Biodiversity Policy, Councillors Longland, Reid, Grindey and Honey expressed an interest in participating in the working group.
- c) Updates from WDBC provided on St Mary's Churchyard path, the parish council will write to WDBC and make enquiries about which authority's map is definitive.
- d) The Parish Clerk provided an update on the pension portal full delegate changes.
- e) The Parish Clerk provided an update about the Accounts software recommended by the Auditor, the Clerk will undertake a free trial and report to council.
- f) The Parish Clerk provided an update about the Surgery with Rt Hon Sir Geoffrey Cox, an event's poster will be provided to the Coronation Hall and request an update about Broadband in Horndon.

- g) Cllr Reid provided information in relation to memorial safety testing and will contact a monumental mason to provide a quotation.

FC.25/101 Standing Item – Climate and Ecology Emergencies:

Councillors noted that the council resolved to become a signatory of the Devon Climate Declaration and will focus on those activities where we as a parish, can make a difference to climate change, biodiversity and the environment.

Matters arising since the last council meeting

FC.25/102 Highways

Members received and considered any updates in relation to Highways.

Resolved:

- ii) Members received an update on potholes and Road Warden work from Cllr Reid, a trailer has been offered to the parish council for transportation and the council will hire a compactor when able to go ahead with works depending on volunteer numbers and availability (only one or two volunteers can work with each Road Warden). Cllrs Grindey, Cllr Longland, Cllr Reid and Cllr Griffiths put themselves forward to carry out some works, further councillors and volunteers can put themselves forward.
- iii) Cllr Reid raised flooding on Brentor Road / run off from Gibbet, council resolved to meet to assess the issue collectively and Cllr Honey will write to the County Councillor.

New items of business

FC.25/103 Councillor Reports

- i) Emergency Warden – No report received.
- ii) West Devon Matters (Southern Parishes Link) Committee Representative – No update.
- iii) Mary Tavy & Horndon Broadband Champion – Following the previous update, no further update has been received about broadband.
- iv) Mary Tavy Community Field & Hall Representatives – Cllr Reid provided an update about the renovations and Summer Fayre, quotes for the snooker room/tables and spoke in relation to interest in resurfacing the Hall's car park and in obtaining Section 106 monies to contribute to the works.
- v) Office of Police and Crime Commissioner – Cllr Griffiths was not in attendance, on this basis, no update received.

FC.25/104 Local Government Reorganisation

- i) Councillors received notice of an online meeting for Town and Parish Councils on Wednesday 9th July 5.30-6.30pm (email previously circulated).
- ii) Councillors considered a Local Government Reorganisation survey from West Devon Borough Council and whether to respond as a council or individually if desired (email previously circulated with the WDBC website address where the survey and FAQs can be found online:
www.westdevon.gov.uk/local-government-reorganisation

Resolved: Following discussion, i) Councillors noted the online meeting for Town and Parish Councils on Wednesday 9th July.

ii) Councillors considered a Local Reorganisation Survey from West Devon and resolved to respond individually if desired.

FC.25/105 Bus Stop Maintenance / Painting

Councillors considered maintenance and painting the bus shelter and procuring paint and any materials needed.

Resolved: Following discussion councillors resolved for volunteer councillors Reid, Banks, Longland, Honey and Grindey to paint the bus stop and Councillor Honey to procure paint to the value of £50 + VAT. Cllr Banks will follow up previous contact with DNPA about a replacement sign.

FC.25/106 Approach to Diocese – Cemetery project

No further update had been received from the Diocese of Exeter about land they hold in the parish of Mary Tavy for a cemetery project and a site meeting. The Clerk confirmed the location of the Diocese's land and provided an update about Section 106 and Biodiversity Net Gain contributions from planning developments in the parish in relation to funding for a new cemetery project. Councillors discussed other potential cemetery sites and will obtain further information before the next council meeting.

Resolved: The Parish Clerk will provide an update to councillors about a Diocese land site meeting when notification is received. Councillors resolved to obtain further information about other potential cemetery sites and report back to the next council meeting. Cllr Honey will write to DNPA planning to register the parish council's interest in Section 106 from developments that can be used for the cemetery projects or any other qualifying project in the parish.

FC.25/107 Parish Tasks Rota

Councillors considered creating a rota to carry out routine tasks in the parish.

Resolved: Councillors resolved to create a rota to carry out routine tasks and divided tasks among councillors.

FC.25/108 Dog Bins

i) Councillors considered the number and location of dog bins in the parish and any changes, removals, relocation or requests for dog bins at other locations, or any other action as appropriate.

ii) Councillors received and considered the frequency of collections in relation to the increased costs confirmed by WDBC and to be implemented on the second 6 monthly invoice (approx. Sept/Oct) for emptying of dog bins, or any other action as appropriate.

Resolved: Following discussion:

i) Councillors considered the number and location of dog bins in the parish and any changes, removals, relocation or requests for dog bins at other locations and resolved no change.

ii) Councillors received and considered the frequency of collection in relation to the increased costs confirmed by WDBC and resolved to request West

Devon Borough Council to reduce the Horndon Dog bin to a fortnightly collection and increase the Coronation Hall Dog bin to a weekly collection due to usage and the rate the dog bins fill with dog waste.

FC.25/109 (14) Volunteering Policy

Councillors considered re-adopting the Volunteering Policy

Resolved: Councillors resolved to re-adopt the Volunteering Policy.

FC.25/110 (15) Safeguarding Policy

Councillors considered re-adopting the Safeguarding Policy.

Resolved: Councillors resolved to re-adopt the Safeguarding Policy.

FC.25/111 Accounts & Financial Statement

i) Councillors approved the following payments:

Grounds Maintenance Chris Ball June Invoice	£ 649.00
Clerk Salary July and mileage Auditor meeting mileage	£ 661.88
HMRC P30 Employer's Payslip July	£ 219.20
NEST Pension Employer's Payment July	£ 79.70
DD Banking service charge July	£ 6.00
Councillor Training	£ 36.00
Reimbursement Cllr Reid Biodiversity friendly Weedkiller	£ 69.98
Reimbursement Clerk Printer Ink	£ 12.00
Reimbursement Clerk Auditor meeting room hire	£ 11.20
Coronation Hall Hire 3 rd April 2025 Annual Parish Meeting	£ 20.00

ii) Councillors received and approved payment and receipt transactions between 1st June and 30th June 2025.

Treasurer's Account

Date	Details	Payments	Receipts
09.06.25	NEST Pension May DD	£ 79.70	
12.06.25	Grounds Maintenance Chris Ball May Invoice	£ 468.00	
12.06.25	Clerk's Salary June 2025	£ 628.58	
12.06.25	HMRC P30 Employer's Payslip June	£ 219.20	
12.06.25	Training SLCC for Clerk	£ 36.00	
12.06.25	Training SLCC for Clerk	£ 144.00	
12.06.25	Reimburse Clerk A4 Recyclable Paper 5 reams	£ 19.55	
12.06.25	Gallagher Insurance Parish Council Insurance Premium	£ 504.76	
12.06.25	ABC Signs Cemetery Compost Waste Sign	£ 15.00	
19.06.25	NEST Pension June DD	£ 79.70	
31.06.25	DD Banking Service Charge	£ 6.00	

iii) Councillors noted the council's monthly budget monitoring report (copy circulated 'spend against budget').

iv) Councillors noted that the Parish Council has opened a savings account as resolved in agenda item FC.25/92 to hold £15,000 (Earmarked Reserves) in the account and the transfer of capital has been completed.

FC.25/112 Matters brought forward by Councillors: *(for information only).*

The date of the next Full Council meeting is 9th September 2025.

Meeting closed at 9:20pm

Signed **Date**

DRAFT