



## MARY TAVY PARISH COUNCIL

*Under 'The Openness of Local Government Bodies Regulations 2014' this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, the council or members of the public.*

8<sup>th</sup> January 2026

**To: all members of Mary Tavy Parish Council**

Cllr Dunn, Cllr Reid, Cllr Honey, Cllr Griffiths, Cllr Longland, Cllr Grindey and Cllr Banks.

Dear Councillors,

You are hereby summoned to attend a **Full Council** meeting of Mary Tavy Parish Council to be held in the **Coronation Hall on Tuesday 13<sup>th</sup> January 2026 at 7pm**, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

*\* The Parish Council invites members of the public to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise.*

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### AGENDA

**FC.25/188 (1) Welcome and Formal Opening**

The chair of the meeting to welcome and formally open the meeting.

**FC.25/189 (2) Apologies for absence**

To **receive** and **consider** for acceptance, apologies for inability to attend.

**FC.25/190 (3) Declarations of Interest and Requests for Dispensations**

To **declare** any disclosable pecuniary interests or any other interest which members may have in the following agenda items and **consider** any dispensation requests.

**\*\*Public Participation:**

*We welcome the public to attend meetings and invite comments or questions regarding any of the agenda items. The Committee, at the Chairman's discretion, sets aside a short period of time for this at the commencement of the meeting.*

**FC.25/191 (4) Business Raised by the Public**

To **resolve** to refer any business raised by the public in public discussion and any other matters or items of information from Councillors, to the appropriate Committee or to resolve to agree on any other action.

**FC.25/192 (5) Minutes:**

- i) To **agree** as a correct record and **approve** the minutes of the meeting of 9<sup>th</sup> December 2025 (copy previously circulated).
- ii) To **receive** any update(s) on actions/items from the previous meeting:
  - a) Ditch, gully & drainage clearance Winter Schedule update from contractor
  - b) Local Government Reorganisation WDBC – Monday 19<sup>th</sup> January 6pm Online Town & Parish Council Meeting

**FC.25/193 (6) Standing Item – Climate and Ecology Emergencies:**

To **note** that the council resolved to become a signatory of the Devon Climate Declaration and will focus on those activities where we as a parish, can make a difference to climate change, biodiversity and the environment.

**Matters arising since the last council meeting**

**FC.25/194 (7) Highways**

To **receive** and **consider** any updates in relation to Highways and **consider** any action as appropriate:

- i) Flooding & drainage in the parish
- ii) Gritting of roads Brentor Road Bus Route
- iii) Culvert near Power Station – damaged

**New items of business**

**FC.25/195 (8) Councillor Reports**

- i) Emergency Warden
- ii) West Devon Matters (Southern Parishes Link) Representative
- iii) Mary Tavy & Horndon Broadband Champion & Public Phone Boxes
- iv) Mary Tavy Community Field & Hall Representatives
- v) Office of Police and Crime Commissioner Representative

**FC.25/196 (9) Planning application 0401/25 erection of two dwellings, creation of public amenity space and associated works, Land at former down's garage, Mary Tavy, PL19 9QY**

To **receive** and **consider** Planning application 0401/25 two dwellings, Land at former down's garage, Mary Tavy, PL19 9QY Outline planning permission for the erection of two dwellings (with all matters reserved apart from access), creation of public amenity space and associated works.

**FC.25/197 (10) Ref: 26/0003 Tree TPO Consultation Letter Trees (TPO) Tree Works Application: 7 The Oaks, Mary Tavy, Tavistock, PL19 9QR**

To **receive** and **consider** The National Park has received a Tree Works application to carry out works to tree(s) at 7 The Oaks, Mary Tavy, Tavistock, PL19 9QR Protected by a Tree Preservation Order (Observations due by 29.01.26).

**FC.25/198 (11) Document Retention Policy**

To **receive** and **consider** readopting the Document Retention Policy.

**FC.25/199 (12) Memorial Management Policy**

To **receive** and **consider** readopting the Memorial Management Policy.

**FC.25/200 (13) Budget Monitoring – Position Statement**

To receive and note the parish council's budget monitoring statement as at 31<sup>st</sup> December 2025.

**FC.25/201 (14) Draft budget 2026/2027**

To **discuss** and **agree** a recommendation to for the setting of the 2026/2027 precept and budget following consideration of:

- i) A review of the current level of reserves (copy previously circulated).
- ii) A review of the Draft Budget options (copy previously circulated).

**FC.25/202 (15) Accounts & Financial Statement**

i) To **approve** the following payments:

Clerk Salary January	£ 806.83
P30 Employer's Payslip	£ 69.90
NEST Pension Employer's Payment January	£ 92.56
DD Banking Monthly Service charge	£ 6.00

ii) **Receive** and **approve** payment and receipt transactions between 1<sup>st</sup> December 2025 and 31<sup>st</sup> December 2025.

<i>Treasurer's Account</i>			
<b>Date</b>	<b>Details</b>	<b>Payments</b>	<b>Receipts</b>
12/12/2025	NEST Pension Employer's Payment	£ 185.12	
12/12/2025	HMRC Cumbernauld Employer's Payslip P30	£ 69.90	
12/12/2025	Parish Council Website hosting & maintenance	£ 248.40	
12/12/2025	Clerk Salary December	£ 806.63	
12/12/2025	Grounds Maintenance Chris Ball November Invoice	£ 468.00	
31/12/2025	DD Banking Monthly Service charge	£ 6.00	

iii) To **note** the council's monthly budget monitoring report (copy circulated 'spend against budget').

**FC.25/203 (16) Annual Parish Meeting**

To **discuss** and **agree** a date for the Annual Parish Meeting 2026.

**FC.25/204 (17) Matters brought forward by Councillors: (for information only).**  
To **receive** any items for future agendas.

*The date of the next Full Council meeting is Tuesday 10<sup>th</sup> February 2026 at the Coronation Hall, Mary Tavy (council meetings are no longer be held at the Reading Rooms).*

**SIGNED** *A Christie*

**DATE: 8<sup>th</sup> January 2026**

**A CHRISTIE – PARISH CLERK**

*\*Copies of correspondence circulated to Councillors with this agenda, which will be considered at the meeting.*