

MEETING OF MARY TAVY PARISH COUNCIL
HELD AT THE CORONATION HALL, MARY TAVY
ON 13TH JANUARY 2025 AT 7:00PM

Present:

Cllr P Reid Cllr J Honey
Cllr J Dunn Cllr A Longland
Cllr J Banks Cllr A Grindey

In attendance:

Ms Amy Christie (Parish Clerk)

The meeting was chaired by the Chair, Cllr Honey.

FC.25/188 Welcome and Formal Opening of the Meeting by the Chair:

Cllr Honey opened the meeting at 7pm.

Cllr Honey spoke in relation to the recent passing of the late George Hill and his role as a Councillor for over 50 years and having Mary Tavy at his heart.

Cllr Honey offered the parish council's thanks and condolences to his family.

FC.25/189 Apologies for Absence:

Cllr Griffiths – Personal commitment

Cllr Oxborough – Personal commitment

FC.25/190 Declarations of Interest and Requests for Dispensations:

Cllr Dunn declared an interest in agenda item FC.25/195 & FC.25/196.

FC.25/191 Business Raised by the Public

None.

FC.25/192 Minutes:

- i) The minutes of the meeting of 9th December 2025 (copy previously circulated) were approved.
- ii) Members received updates on actions/items from the previous meeting.
 - a) Ditch, gulley & drainage clearance Winter Schedule, Cllr Banks is due to meet with the contractor week commencing 19th January to review the schedule and determine priorities and will provide an update at February Full Council.
 - b) Members received an update about an online Town & Parish Council meeting from WDBC on Local Government Reorganisation – Monday 19th January 6pm.
 - c) Cemetery shed has been removed, there are foundations which are being reviewed for removal.

FC.25/193 Standing Item – Climate and Ecology Emergencies:

Councillors noted that the council resolved to become a signatory of the Devon Climate Declaration and will focus on those activities where we as a parish, can make a difference to climate change, biodiversity and the environment.

Matters arising since the last council meeting

FC.25/194 **Highways**

Members received and considered any updates in relation to Highways.

- i) Councillors discussed flooding and drainage in the parish and received an update from Cllr Honey, South West Water have confirmed they hold no records of any work on Gibbet Hill, two properties on the Brentor Road are affected by flooding. Cllr Honey has reported a drainage issue on Warne Lane to Highways as the road is flooding.
- ii) Councillors discussed the possibility of Highways gritting the Brentor Road bus route due to snow and ice and the detour of the bus route up the A386 to Lydford. Councillors also discussed a new grit bin for the Brentor Road.
- iii) Councillors discussed the blocked Culvert near the Power Station, Cllr Honey reported it to Highways in November and has received no reply.

Resolved: Following discussion:

- i) Councillors resolved to continue partnership working and DNPA working with landowners to resolve/mitigate issues.
- ii) Councillors resolved to contact Lyford and Brentor Parish Councils to ask for support of the motion to kindly request Highways grit the Brentor Road bus route and to contact Highways to make the request. Councillors resolved to contact Highways to request a grit bin.
- iii) Cllr Honey will check the status of the blocked culvert near the Power Station and if required follow up with Highways.

New items of business

FC.25/195

Councillor Reports

- i) Emergency Warden – The Emergency Warden is temporarily incapacitated and has not been able to carry out voluntary gritting recently. The parish council extends its thanks to Jon Roy Hill for the voluntary service of gritting.
- ii) West Devon Matters (Southern Parishes Link) Committee Representative – No update received, no meeting. Remove from agenda until an update is received.
- iii) Mary Tavy & Horndon Broadband Champion – Right Honourable Sir G Cox has invited parishes to attend a Broadband meeting on 30th January at 10am, Holsworthy Memorial Hall.
- iv) Mary Tavy Community Field & Hall Representatives – Cllr Reid provided an update about the snooker room and events to be held.
- v) Office of Police and Crime Commissioner – no update received.

FC.25/196

Planning application 0401/25 erection of two dwellings, creation of public amenity space and associated works, Land at former down's garage, Mary Tavy, PL19 9QY

Councillors discussed planning application 0401/25 two dwellings, Land at former down's garage, Mary Tavy, PL19 9QY Outline planning permission for the erection of two dwellings (with all matters reserved apart from access), creation of public amenity space and associated works.

Observations: No objection to the application for two dwellings outlying planning permission, layout/design, and pavements around the whole site A386 and Brent Tor Road, subject to:

- i) Mineshaft would require being put into a safe condition to not endanger the public i.e. may require capping
- ii) Parish council resolves **not** to take on mineshaft and surrounding designated area as public amenity land.
- iii) Improvement of the A386 road junction to create a 'T' junction in the road layout and markings, increasing the splay of the entrance to Brent Tor Road by removing the corner of the junction (site land) to enable vehicles to arrive at the junction at a right angle, allowing clear visibility.

FC.25/197 **Ref: 26/0003 Tree TPO Consultation Letter Trees (TPO) Tree Works**
Application: 7 The Oaks, Mary Tavy, Tavistock, PL19 9QR
Councillors discussed the National Park has received a Tree Works application to carry out works to tree(s) at 7 The Oaks, Mary Tavy, Tavistock, PL19 9QR Protected by a Tree Preservation Order.

Observations: No objection, Mary Tavy Parish Council kindly would like the TPO reinstating to reflect tree works previously carried out on site to reflect that there is currently 1 stump, and 2 trees that were completely removed (total 3 trees previously removed) and made available online.

FC.25/198 **Document Retention Policy**
Councillors discussed readopting the Document Retention Policy.

Resolved: Councillors readopted the Document Retention Policy.

FC.25/199 **Memorial Management Policy**
Councillors discussed readopting the Memorial Management Policy.

Resolved: Councillors readopted the Memorial Management Policy.

FC.25/200 **Budget Monitoring – Position Statement**
Councillors noted the parish council's budget monitoring statement as at 31st December 2025.

FC.25/201 **Draft budget 2026/2027**
Councillors discussed a recommendation to for the setting of the 2026/2027 precept and budget with consideration of i) A review of the current level of reserves (copy previously circulated) and ii) A review of the Draft Budget options (copy previously circulated).

Resolved: Following discussion, councillors resolved to set the budget with a 6% rise across the whole budget and the precept with a 6% rise.

FC.25/202 **Accounts & Financial Statement**

i) Clerk Salary January	£ 806.83
P30 Employer's Payslip	£ 69.70
NEST Pension Employer's Payment January	£ 92.56
DD Banking Monthly Service charge	£ 6.00

ii) **Receive** and **approve** payment and receipt transactions between 1st December 2025 and 31st December 2025.

Treasurer's Account

Date	Details	Payments	Receipts
12/12/2025	NEST Pension Employer's Payment	£ 185.12	
12/12/2025	HMRC Cumbernauld Employer's Payslip P30	£ 69.90	
12/12/2025	Parish Council Website hosting & maintenance	£ 248.40	
12/12/2025	Clerk Salary December	£ 806.63	
12/12/2025	Grounds Maintenance Chris Ball November Invoice	£ 468.00	
31/12/2025	DD Banking Monthly Service charge	£ 6.00	

iii) Councillors noted the council's monthly budget monitoring report (copy circulated 'spend against budget').

FC.25/203 Annual Parish Meeting

Councillors discussed a date for the Annual Parish Meeting 2026.

Resolved: Councillors resolved to hold the Annual Parish Meeting on 24th March 2025.

FC.25/204 Matters brought forward by Councillors: (for information only).

Councillors brought forward co-option to be discussed at February Full Council.

The date of the next Full Council meeting is 10th February 2026 at the Coronation Hall, Mary Tavy (council meetings will no longer be held at the Reading Rooms).

Meeting closed at 21:15pm.

Signed **Date**