



MARY TAVY PARISH COUNCIL

Under 'The Openness of Local Government Bodies Regulations 2014' this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, the council or members of the public.

3rd February 2026

To: all members of Mary Tavy Parish Council

Cllr Dunn, Cllr Reid, Cllr Honey, Cllr Griffiths, Cllr Longland, Cllr Grinsey and Cllr Banks.

Dear Councillors,

You are hereby summoned to attend a **Full Council** meeting of Mary Tavy Parish Council to be held in the **Coronation Hall on Tuesday 10th February 2026 at 7pm**, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

** The Parish Council invites members of the public to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise.*

AGENDA

FC.25/205 (1) Welcome and Formal Opening

To the chair of the meeting to welcome and formally open the meeting.

FC.25/206 (2) Apologies for absence

To receive and consider for acceptance, apologies for inability to attend.

FC.25/207 (3) Declarations of Interest and Requests for Dispensations

To declare any disclosable pecuniary interests or any other interest which members may have in the following agenda items and consider any dispensation requests.

****Public Participation:**

We welcome the public to attend meetings and invite comments or questions regarding any of the agenda items. The Committee, at the Chairman's discretion, sets aside a short period of time for this at the commencement of the meeting.

FC.25/208 (4) Business Raised by the Public

To resolve to refer any business raised by the public in public discussion and any other matters or items of information from Councillors, to the appropriate Committee or to resolve to agree on any other action.

FC.25/209 (5) Minutes:

- i) To agree as a correct record and approve the minutes of the meeting of 13th January 2026 (copy previously circulated).
- ii) To receive any update(s) on actions/items from the previous meeting:
 - a) Ditch, gulley & drainage clearance Winter Schedule update from contractor
 - b) Local Government Reorganisation WDBC – Monday 19th January 6pm Online Town & Parish Council Meeting
 - c) Annual Meeting update

- d) Cemetery shed foundation

FC.25/210 (6) Standing Item – Climate and Ecology Emergencies:

To **note** that the council resolved to become a signatory of the Devon Climate Declaration and will focus on those activities where we as a parish, can make a difference to climate change, biodiversity and the environment.

Matters arising since the last council meeting

FC.25/211 (7) Highways

To **receive** and **consider** any updates in relation to Highways and **consider** any action as appropriate:

- i) Flooding & drainage in the parish
- ii) Gritting of roads Brentor Road Bus Route support received for DCC approach from Brentor PC, pending decision from Lydford PC
- iii) Culvert near Power Station – damaged

New items of business

FC.25/212 (8) Councillor Reports

- i) Emergency Warden
- ii) West Devon Matters – Southern Parish Link (next meeting 18th February 2026 at 6pm)
- iii) Mary Tavy & Horndon Broadband Champion (Connectivity Forum & Dartmoor National Park Openreach meeting)
- iv) Mary Tavy Community Field & Hall Representatives
- v) Office of Police and Crime Commissioner Representative

FC.25/213 (9) Co-option Councillor Vacancies

- i) To **consider** the co-option process of co-opting two councillors.
- ii) To **consider** setting a deadline for co-option applications.
- iii) To **consider** a setting a date for consideration of candidates and their co-option such as the Annual Meeting in May.
- iv) To **consider** how the vacancies will be publicised.
- v) To **consider** any other action as appropriate.

FC.25/214 (10) Replacement of Cemetery Gate

To receive an update from Councillor Grinsey and **consider** replacing the cemetery gate and **agreeing** expenditure.

FC.25/215 (11) Emergency Plan

To **receive** and **consider** adopting the Emergency Plan.

FC.25/216 (12) Cemetery Charges and Regulations

To **receive** and **consider** re-adopting the Cemetery Charges and Regulations.

FC.25/217 (13) Audit 2025/2026

To **consider** quotations and appointing an internal auditor for 2025/2026.

FC.25/218 (14) Accounts & Financial Statement

- i) To **approve** the following payments:

DALC Councillor training (non-attendance)	£ TBC pending receipt of invoice
DM Payroll	£ 72.00
Clerk Salary January	£ 806.63

P30 Employer's Payslip	£ 69.70
NEST Pension Employer's Payment January	£ 92.56
DD Banking Monthly Service charge	£ 6.00

ii) **Receive and approve** payment and receipt transactions between 1st January 2026 and 31st January 2026.

Treasurer's Account

Date	Details	Payments	Receipts
08/01/2026	Grant PTFA Outdoor Classroom	£1050.00	
13/01/2026	NEST Pension Employer's Payment	£ 185.12	
16/01/2026	HMRC Cumbernauld Employer's Payslip P30	£ 69.70	
16/01/2026	Clerk Salary January	£ 806.83	
16/01/2026	Morris Brothers		£154.00
26/01/2026	Campaign to Protect Rural England DD	£ 36.00	
31/01/2026	DD Banking Monthly Service charge	£ 6.00	

iii) To **note** the council's monthly budget monitoring report (copy circulated 'spend against budget').

FC.25/219 (15) Matters brought forward by Councillors: (for information only).
To **receive** any items for future agendas.

The date of the next Full Council meeting is Tuesday 10th March 2026 at the Coronation Hall, Mary Tavy (council meetings are no longer be held at the Reading Rooms).

SIGNED *A Christie*

DATE: 5th February 2026

A CHRISTIE – PARISH CLERK

**Copies of correspondence circulated to Councillors with this agenda, which will be considered at the meeting.*