

MEETING OF MARY TAVY PARISH COUNCIL
HELD AT THE CORONATION HALL, MARY TAVY
ON 10TH FEBRUARY 2026 AT 7:00PM

Present:

Cllr P Reid	Cllr J Honey
Cllr J Dunn	Cllr A Longland
Cllr J Banks	Cllr A Grindey

In attendance:

Ms Amy Christie (Parish Clerk)
Cllr R Oxborough (Borough Councillor)

The meeting was chaired by the Chair, Cllr Honey.

FC.25/205 **Welcome and Formal Opening of the Meeting by the Chair:**

Cllr Honey opened the meeting at 7pm.

FC.25/206 **Apologies for Absence:**

Cllr Griffiths – Personal commitment

FC.25/207 **Declarations of Interest and Requests for Dispensations:**

None.

FC.25/208 **Business Raised by the Public**

Cllr Oxborough spoke in relation to local government reorganisation and officers leaving West Devon Borough Council.

Cllr Oxborough provided an update in relation to Highways and potholes on the A386, contact with Highways and new contact with Sir G Cox.

FC.25/209 **Minutes:**

- i) The minutes of the meeting of 13th January 2026 (copy previously circulated) were approved with amendments to spelling and two properties being flooded.
- ii) Members received updates on actions/items from the previous meeting.
 - a) Ditch, gully & drainage clearance Winter Schedule, Cllr Banks met with the contractor and the amended schedule to not maintain Brentor Road between the cattlegrids was agreed.
 - b) Members received an update from Cllr Dunn about Local Government Reorganisation.
 - c) Councillors discussed Annual Parish Meeting advertising and invitations. The meeting will be held on Tuesday 24th March 2026.
 - d) Cemetery shed foundations, Cllr Grindey will remove and expenses reimbursed.

FC.25/210 **Standing Item – Climate and Ecology Emergencies:**

Councillors noted that the council resolved to become a signatory of the Devon Climate Declaration and will focus on those activities where we as a parish, can make a difference to climate change, biodiversity and the environment.

Matters arising since the last council meeting

FC.25/211 Highways

Members received and considered any updates in relation to Highways.

- i) Councillors discussed flooding and drainage in the parish and received an update from Cllr Honey, Cllr Honey will undertake a land registry search to ascertain who wone the strip on Gibbet Hill that previously was owned by South West Water. Cllr Reid will report the hole and stones hazard to Highways. Cllr Reid spoke in relation to a manhole cover in Station Road which he reported to Highways.
- ii) A request for agreement in principle for a new grit bin on Brentor Road has been sent to the Highways Officer. Brentor Parish Council supports Mary Tavy Parish Council's notion to support a request to Highways to grit the Brentor Road bus route due to snow and ice. Lack of gritting leads to the detour of the bus route up the A386 to Lydford, a response from Lydford parish council on whether to support will be received after this meeting.
- iii) The culvert by the power station has been resolved.

New items of business

FC.25/212

Councillor Reports

- i) Emergency Warden – no update.
- ii) West Devon Matters (Southern Parishes Link) Committee Representative – A meeting has been scheduled for 18th February 2026, Cllr Dunn may be able to attend.
- iii) Mary Tavy & Horndon Broadband Champion – Councillor Reid provided an update on the Connectivity Forum meeting with Sir G Cox who has requested Openreach provided details of which properties will be connected to broadband or not.
- iv) Mary Tavy Community Field & Hall Representatives – Cllr Reid provided an update about the snooker room and works completed on the Coronation Hall. £50,000 is required for improvements to the roof.
- v) Office of Police and Crime Commissioner – no update received.

FC.25/213 Co-option Councillor Vacancies

- i) Councillors discussed the co-option process of co-opting two councillors.
- ii) Councillors discussed setting a deadline for co-option applications.
- iii) Councillors discussed a setting a date for consideration of candidates and their co option such as the Full Council April meeting.
- iv) Councillors discussed how the vacancies will be publicised.
- v) Councillors discussed any other action as appropriate.

Resolved: Following discussion, councillors resolved to:

- i) Councillors agreed to open the process of co-opting two councillors
- ii) Councillors agreed to set a deadline of Friday 3rd April for co-option applications.
- iii) Councillors agreed a date to consider candidates and their co-option at the April Full Council meeting.
- iv) Councillors agreed to advertise co-option on the website, social media and noticeboard.

v) No further action required.

FC.25/214 **Replacement of Cemetery Gate**

Councillors received update from Councillor Grindey and consider replacing the cemetery gate and agreeing expenditure.

Resolved: Following discussion, councillors agreed to replace the cemetery gate with expenses of up to £250.00.

FC.25/215 **Emergency Plan**

Councillors discussed re-adopting the Emergency Plan and preparing a more detailed plan in future with community led assistance.

Resolved: Following discussion councillors re-adopted the Emergency Plan.

FC.25/216 **Cemetery Charges and Regulations**

Councillors discussed re-adopting the Cemetery Charges and Regulations.

Resolved: Following discussion, the Cemetery Charges and Regulations were re-adopted with no change.

FC.25/217 **Audit 2025/2026**

Councillors discussed quotations and appointing an internal auditor for 2025/2026.

Resolved: Councillors agreed to appoint quotation B.

FC.25/218 **Accounts & Financial Statement**

i) P30 Employer's Payslip	£ 69.70
Clerk Salary January	£ 806.63
NEST Pension Employer's Payment	£ 92.56
DD Banking Service charge November	£ 6.00
DALC Councillor Training (non-attendance)	£ 36.00
Coronation Hall Room Hire December 2025	£ 20.00
Reimbursement noticeboard bus stop Cllr A Longland	£ 15.95
Jim Jeffries Winter Clearance Schedule Parish Lengthsman	£ 1500

ii) **Receive** and **approve** payment and receipt transactions between 1st January 2026 and 31st January 2026.

<i>Treasurer's Account</i>			
Date	Details	Payments	Receipts
08/01/2026	Grant PTFA Outdoor Classroom	£1050.00	
13/01/2026	NEST Pension Employer's Payment	£ 185.12	
16/01/2026	HMRC Cumbernauld Employer's Payslip P30	£ 69.70	
16/01/2026	Clerk Salary January	£ 806.83	

16/01/2026	Morris Brothers	£154.00
26/01/2026	Campaign to Protect Rural England DD	£ 36.00
31/01/2026	DD Banking Monthly Service charge	£ 6.00

iii) Councillors noted the council's monthly budget monitoring report (copy circulated 'spend against budget').

FC.25/219 Matters brought forward by Councillors: (for information only).
None.

The date of the next Full Council meeting is 10th March 2026 at the Coronation Hall, Mary Tavy (council meetings will no longer be held at the Reading Rooms).

Meeting closed at 21:03pm.

Signed **Date**

DRAFT