

**MEETING OF MARY TAVY PARISH COUNCIL**  
**HELD AT THE CORONATION HALL, MARY TAVY**  
**ON 14<sup>TH</sup> APRIL 2026 AT 7:00PM**

**Present:**

Cllr P Reid                      Cllr J Honey  
Cllr A Longland              Cllr J Banks

**In attendance:**

None.

*The meeting was chaired by the Chair, Cllr Honey.*

**FC.26/49      Welcome and Formal Opening of the Meeting by the Chair:**  
Cllr Honey opened the meeting at 7pm.

**FC.26/50      Apologies for Absence:**  
Ms Amy Christie (Parish Clerk) - unwell  
Cllr R Oxborough (Borough Councillor) – unwell  
Cllr M Fife-Cook (Devon County Council) – another meeting  
Cllr J Dunn – annual leave  
Cllr M Griffiths – annual leave  
Cllr Grindey – annual leave

**FC.26/51      Declarations of Interest and Requests for Dispensations:**  
None.

**FC.26/52      Business Raised by the Public**  
None.

**FC.26/53      Minutes:**

- i) The minutes of the meeting of 10<sup>th</sup> March 2026 (copy previously circulated) were approved with an amendment to spelling and Cllr Reid contacting the land registry in relation to Gibbet Hill land and flooding and drainage issues.
- ii) Members received updates on actions/items from the previous meeting.
  - a) Update about cooption and interest from parishioners, council will bring forward an agenda item at the May meeting to consider re-opening cooption and any interested candidate can apply for cooption.
  - b) Annual Meeting feedback, good attendance by members of the public at the Annual Meeting, parishioners provided feedback at the annual meeting including litter on the main road, a member of the public was drafted on the speed watch group. Cllr Fife-Cook provided an update that he is leading a village gateway initiative at Crapstone. Contact received from the Devon Swift Project.
  - c) Cemetery path maintenance, Cllr Honey is in contact with West Devon Borough Council to ascertain when maintenance is being scheduled by WDBC.
  - d) Councillors noted WDBC Community Asset transfer.

**FC.26/54      Standing Item – Climate and Ecology Emergencies:**

Councillors noted that the council resolved to become a signatory of the Devon Climate Declaration and will focus on those activities where we as a parish, can make a difference to climate change, biodiversity and the environment.

### **Matters arising since the last council meeting**

#### **FC.26/55 Highways**

Members received and considered any updates in relation to Highways.

- i) Flooding and drainage in the parish – no further issues have been reported.
- ii) A meeting with Highways has been called by three parishes in relation to potholes in Mary Tavy and neighbouring parishes, this meeting is not open to the public, an update will be provided at the next Full Council meeting.
- iii) Cllr Honey and Cllr Banks met with the land owners for a section of Gibbett Hill which runs parallel to the A386. There were certain points along the old leat where breaches have occurred which allowed water to spill onto the A386. They were genuinely concerned along with a member of the public about the safety on the road. The notes of the meeting were sent to the commoner's secretary to forward to the land owners.

### **New items of business**

#### **FC.26/56**

##### **Councillor Reports**

- i) Emergency Warden – no update.
- ii) West Devon Matters Committee Representative – Cllr Honey attended the meeting, and provided an update (the next meeting 27<sup>th</sup> May 2026 at 6pm).
- iii) Mary Tavy & Horndon Broadband Champion – Cllr Fife-Cook has passed on updates about discussions about broadband in the area.
- iv) Mary Tavy Community Field & Hall Representatives – Cllr Reid provided an update about the Coronation Hall, the snooker room is nearing completion, the first phase of the roof will begin soon.
- v) Office of Police and Crime Commissioner – no update received.

#### **FC.26/57**

##### **Grounds Maintenance Contract Tender**

Councillors considered the grounds maintenance contract tender from 1<sup>st</sup> October 2026 and forming a working group.

**Resolved:** Following discussion, councillors resolved to form a working group. Composition of the working party to be determined amongst Cllrs with the first meeting to be provisionally on 14<sup>th</sup> May 2026 at 5pm.

#### **FC.26/58**

##### **Health & Safety Policy**

Cllrs discussed and considered to re-adopt the Health and Safety policy.

**Resolved:** Following discussion, councillors resolved to re-adopt the Health & Safety policy.

#### **FC.26/59**

##### **IT Policy**

Councillors discussed re-adopting the IT Policy.

**Resolved:** Councillors resolved to re-adopt the IT Policy.

**FC.26/60**      **Reserves Policy**  
Councillors discussed re-adopting the Reserve Policy.

**Resolved:** Councillors resolved to re-adopt the Reserves Policy.

**FC.26/61**      **Training & Development Policy**  
Councillors discussed re-adopting the Training & Development Policy.

**Resolved:** Councillors resolved to re-adopt the Training & Development Policy with the revised date of 14<sup>th</sup> April 2026.

**FC.26/62**      **Programme of Meetings**  
Councillors discussed re-adopting the Programme of Meeting.

**Resolved:** Councillors resolved to re-adopt the Programme of Meetings.

**FC.26/63**      **Accounts & Financial Statement**

i) P30 Employer's Payslip	£ 74.60
Clerk Salary April	£ 817.42
NEST Pension Employer's Payment	£ 92.56
DD Banking Service charge March	£ 7.00
Reimbursement Weedkiller Cllr Honey	£ 34.99
Coronation Hall Room hire 1 <sup>st</sup> quarter	£ 60.00
DALC Membership	£ 378.44
SLCC Membership	£ 158.00

ii) **Receive** and **approve** payment and receipt transactions between 1<sup>st</sup> March 2026 and 31<sup>st</sup> March 2026.

<i>Treasurer's Account</i>			
<b>Date</b>	<b>Details</b>	<b>Payments</b>	<b>Receipts</b>
09/03/2026	Nest pension	£ 185.12	
12/03/2026	Nest pension	£ 92.56	
12/03/2026	Reimbursement A Grindey Cemetery Gate	£197.80	
12/03/2026	P30 Employer's Payslip	£ 69.70	
12/03/2026	Clerk Salary March	£ 806.83	
12/03/2026	Reimbursement A Longland	£ 14.95	
12/03/2026	C Ball Grass Cutting March	£ 323.00	
12/03/2026	C Ball Grass Cutting February	£ 179.00	
31/03/2026	DD Banking Service Charge	£ 7.00	

iii) **Receive** and **approve** the Savings Account payment and receipt transactions between 1<sup>st</sup> March 2025 and 31<sup>st</sup> March 2025.

*Savings Account*

<b>Date</b>	<b>Details</b>	<b>Payments</b>	<b>Receipts</b>
31.03.26	Credit Interest received		£ 27.55

iv) Councillors noted the council's monthly budget monitoring report (copy circulated 'spend against budget').

**FC.26/64 Matters brought forward by Councillors: (for information only).**

Closed churchyard path.  
Grounds Maintenance Contact.

*The date of the next Full Council meeting is 12<sup>th</sup> May 2026 at the Coronation Hall, Mary Tavy (council meetings will no longer be held at the Reading Rooms).*

Meeting closed at 20:08pm.

**Signed .....**      **Date .....**