



MARY TAVY PARISH COUNCIL

Under 'The Openness of Local Government Bodies Regulations 2014' this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, the council or members of the public.

17th June 2026

To: all members of Mary Tavy Parish Council

Cllr Dunn, Cllr Reid, Cllr Honey, Cllr Griffiths, Cllr Grindey and Cllr Banks.

Dear Councillors,

You are hereby summoned to attend a **Full Council** meeting of Mary Tavy Parish Council to be held in the **Coronation Hall on Tuesday 23rd June 2026 at 7pm**, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

** The Parish Council invites members of the public to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise.*

AGENDA

FC.26/65 (1) Welcome and Formal Opening

The chair of the meeting to welcome and formally open the meeting.

FC.26/66 (2) Apologies for absence

To **receive** and **consider** for acceptance, apologies for inability to attend.

FC.26/67 (3) Declarations of Interest and Requests for Dispensations

To **declare** any disclosable pecuniary interests or any other interest which members may have in the following agenda items and **consider** any dispensation requests.

****Public Participation:**

We welcome the public to attend meetings and invite comments or questions regarding any of the agenda items. The Committee, at the Chairman's discretion, sets aside a short period of time for this at the commencement of the meeting.

FC.26/68 (4) Business Raised by the Public

To **resolve** to refer any business raised by the public in public discussion and any other matters or items of information from Councillors, to the appropriate Committee or to resolve to agree on any other action.

FC.26/69 (5) Minutes:

- i) To **agree** as a correct record and **approve** the minutes of the meeting of 12th May 2026 (copy previously circulated).
- ii) To **receive** any update(s) on actions/items from the previous meeting:

FC.26/70 (6) Standing Item – Climate and Ecology Emergencies:

To **note** that the council resolved to become a signatory of the Devon Climate Declaration and will focus on those activities where we as a parish, can make a difference to climate change, biodiversity and the environment.

Matters arising since the last council meeting

FC.26/71 (7) Highways

To **receive** and **consider** any updates in relation to Highways and **consider** any action as appropriate:

- i) Flooding & drainage in the parish
- ii) Gibbet Hill water run off

New items of business

FC.26/72 (8) Councillor Reports

- i) Emergency Warden
- ii) Mary Tavy & Horndon Broadband Champion
- iii) Mary Tavy Community Field & Hall Representatives
- iv) Office of Police and Crime Commissioner Representative

v) To **note** West Devon Matters – Southern Parish Link (last meeting 27th May 2026).

FC.26/73 (9) Councillor Co-Option

i) To **consider** proceeding with co-option (based on applications received to date) or to **agree** any other action as appropriate.

ii) To **consider** co-option application ‘applicant 1*’ to fill a Councillor vacancy (**application circulated to elected members only*).

FC.26/74 (10) Planning Applications in Mary Tavy: i, ii, iii & iv as follows:

i) 0152/26 Removal of existing entry porch and replacement with new enlarged entry porch at Higher Tavy Dale, Mary Tavy

ii) 0162/26 Alterations and extension to dwelling at Tanera Mor, Station Road, PL19 9PQ

iii) 0360/25 Residential development comprising 11 open market dwellings, vehicular and pedestrian access, parking and associated landscaping at Land at the Former Down’s Garage Site, PL19 9PA

iv) 0165/26 Change of use of staff rest room into additional shop space Post Office Stores, PL19 9PA

i) To **consider** planning application 0152/26 Higher Tavy Dale (observations due from the parish council by 24.06.26).

ii) To **consider** planning application 0162/26 Alterations and extension to dwelling at Tanera Mor, Station Road, PL19 9PQ (observations due from the parish council by 24.06.26).

iii) To **consider** planning application 0360/25 Residential development comprising 11 open market dwellings, vehicular and pedestrian access, parking and associated landscaping at Land at the Former Down’s Garage Site, PL19 9PA (observations due from the parish council by 24.06.26)

iv) To **consider** planning application 0165/26 Change of use of staff rest room into additional shop space Post Office Stores, PL19 9PA (extension for parish council for observations requested from DNPA of 24.06.26 - pending confirmation).

FC.26/75 (11) Grounds Maintenance Contract Tender

To **receive** and **consider approving** the Grounds Maintenance Contract tender specification, invitation, form and advertisement for 2026 – 2029 and **consider** a quotation for advertising the tender.

FC.26/76 (12) Parish Council noticeboard A386

To **receive** and **consider** quotations for replacement legs only or a replacement noticeboard.

FC.26/77 (13) Cemetery bin replacement & bench replacement

- i) To **receive** and **consider** quotations for bin replacement.
- ii) To **receive** and **consider** quotations for a bench replacement.

FC.26/78 (14) Council Investment Report

To **receive** and **consider** a council investment report and consider any action as appropriate.

FC.26/79 (15) Press & Media Policy

To **receive** and **consider** re-adopting the Press & Media Policy.

FC.26/80 (16) Data Protection Policy

To **receive** and **consider** re-adopting the Data Protection Policy

FC.26/81 (17) Annual Return - 2025/26:

- i) To receive and note the annual audit
- ii) To **approve** the Annual Governance Statement.
and agree that the Chairman and Clerk sign the document.
- iii) To **approve** the accounting statements and agree that the Chairman signs the document(s).
- iv) To **approve** the annual financial statement for year ended 31st March 2026 as an accurate reflection of the financial position of the Council and its income and expenditure and agree that the Chairman signs the document.
- v) To **approve** the year end bank reconciliation for 2025/26.
- vi) To **confirm** the dates of 27th June – 26th August 2026 for the Period for the Exercise of Public Rights with the announcement (Date of Announcement of notice to be published on the Councils website advising public rights and publication of unaudited Annual Governance & Accountability Return) being posted no later than 26th June 2026.

FC.26/82 (18) Accounts & Financial Statement

- i) To **approve** the following payments:

| | |
|--|----------|
| Clerk Salary June | £ 848.82 |
| P30 Employer's Payslip | £ 43.20 |
| DD NEST Pension Employer's Payment June | £ 92.56 |
| DD Banking Monthly Service charge | £ 7.00 |
| Chris Ball May | £ 468.00 |
| DAPTC CILCA training reimbursement Clerk | £ 480.00 |
| SLCC registration reimbursement Clerk | £ 495.00 |
| DD ICO Data Protection | £ 47.00 |

- ii) **Receive** and **approve** the Treasurer's payment and receipt transactions between 1st May 2026 and 31st May 2026.

Treasurer's Account

| Date | Details | Payments | Receipts |
|-------------|------------------------------|-----------------|-----------------|
| 01/05/2026 | HMRC P30 overpaid tax refund | | £811.29 |
| 14/05/2026 | SLCC membership fee | £ 42.00 | |
| 14/05/2026 | Clerk Salary | £ 817.22 | |
| 14/05/2026 | C Ball Grass Cutting | £ 468.00 | |

19/05/2026 Pension

£ 92.56

31/05/2026 Banking service charge

£ 7.00

iii) To **note** the council's monthly budget monitoring report (copy circulated 'spend against budget').

Clerk and the public to leave the meeting at this point.

To appoint a councillor to take the minutes for the remainder of the meeting in the clerk's absence.

FC.26/83 (19) NJC for Local Government Services (NJC) 2025/26 Pay Agreement

To **consider** approving a salary scale point increase on the NJC for Local Government Services salary scale for the clerk for each year of continuous service applied from 13th February 2026.

FC.26/84 (20) Matters brought forward by Councillors: (for information only).

To **receive** any items for future agendas.

The date of the next Full Council meeting is Tuesday 14th July 2026 at the Coronation Hall, Mary Tavy (council meetings are no longer be held at the Reading Rooms).

SIGNED *A Christie*

DATE: 17th June 2026

A CHRISTIE – PARISH CLERK

**Copies of correspondence circulated to Councillors with this agenda, which will be considered at the meeting.*