

MEETING OF MARY TAVY PARISH COUNCIL
HELD AT THE CORONATION HALL, MARY TAVY
ON 14th July 2026 AT 7:00PM

Present:

Cllr P Reid	Cllr J Honey
Cllr A Vigg	Cllr M Griffiths
Cllr Dun	Cllr A Grindey

In attendance:

Ms Amy Christie (Parish Clerk)

The meeting was chaired by the Chair, Cllr Reid

FC.26/86 Welcome and Formal Opening of the Meeting by the Chair:

Cllr Reid opened the meeting at 7.05pm.

FC.26/87 Apologies for absence

Cllr Banks – Annual leave

FC.26/88 Declarations of Interest and Requests for Dispensations:

Cllr Dunn declared an interest in agenda item 26/94.

FC.26/89 Business Raised by the Public

Two members of the public spoke in relation to the Down's Garage site and planning permission for the site including drainage, traffic calming measures and communication with Highways.

FC.26/90 Minutes:

- i) The minutes of the meeting of 23rd June 2026 (copy previously circulated) were approved with amendments.
- ii) Members received the following updates on actions/items from the previous meeting:
 - a) Reports of materials and waste on land at the Royal Standard, Dartmoor National Park has opened a case file.
 - b) Cllr Reid provided an update on the grounds maintenance tender.
 - c) Cllr Reid spoke in relation to the lane behind a property leading to Bal Lane and insecure fencing on land under private ownership, there are unofficial reports of theft and concerns for the safety of the land. Cllr Reid will write to the owner to make them aware.

FC.26/91 Standing Item – Climate and Ecology Emergencies:

Councillors noted that the council resolved to become a signatory of the Devon Climate Declaration and will focus on those activities where we as a parish, can make a difference to climate change, biodiversity and the environment.

Matters arising since the last council meeting

FC.26/92 Highways

Members received and considered any updates in relation to Highways.

- i) No recent issues of flooding and drainage in the parish.
- ii) Cllr Honey has received contact from the Commoner's Association in relation to landowners, the Commoner's Association is making contact with landowners. Cllr Reid contacted the landowner for an update but has not received a reply.
- iii) The parish clerk looked into the secondary gritting network which corresponds to the bus route that is not gritted and drafted a case to put forward to Highways as requested by them in consultation with Lydford PC and Brentor PC. Cllr Reid will continue to pursue the matter with the Highways Officer.
- iv) Cllr Reid provided an update on the meeting with the new Neighbourhood Highways Officer in Mary Tavy on 6th July,
- v) The VAS sign 30mph needs replacing, NHO suggests to ask for a replacement from Highways subject to funding.
- vi) Damaged tree A386 has been reported to the landowner and Highways who will also contact the landowner.
- vii) A386 Pedestrian crossing, no determination by DNPA of the planning application to date, the NHO indicated that due to the road width at the location a dropped kerb with possible refuse in the middle of the highway may be the only possible option – no determination has been made at this time. Highways no longer implement traffic calming measures at these locations.

New items of business

FC.26/93

Councillor Reports

- i) Emergency Warden – requested to order salt for Winter, parish clerk to order.
 - ii) Mary Tavy & Horndon Broadband Champion – Cllr Reid spoke in relation to Broadband including fibre being connected in Mary Tavy, works have started in Fellingfield, and a further consultation letter has been received for works in November.
 - iii) Mary Tavy Community Field & Hall Representatives – Cllr Reid updated about the Fete which raised valuable funds for the Hall. The Hall roof timbers and capacity of timbers to support solar panels. Hall & Field committee members are considering the findings of a recent structural survey that was commissioned. The snooker room is finished except a key safe and the transfer of the snooker tables from the Reading Room to the Hall will be organised shortly. The Hall is arranging an open day with a local business owner for local people to raise funds for the hall.
 - iv) Office of Police and Crime Commissioner – no update received by Cllr Griffiths from the police.
- v) The parish council noted that a meeting of West Devon Matters was held on 1st July but has no further information at this time.

FC.26/94 Notice of Intention to Commence Local Plan Preparation

Councillors noted DNPA Notice of Intention to Commence Local Plan Preparation. The first stage of consultation on the new Local Plan will run this summer, from 13 July to 23 August 2026. DNPA has now been in touch with

parish councils shortly about the process. If residents would like to be kept informed of the Local Plan process or of consultations, they can be directly informed by us by signing up to our consultation newsletter found on DNPA's [website](#).

FC.26/95 Parish Council noticeboard A386

Deferred Item: Councillors discussed quotations for replacement legs only, relocation of the noticeboard or a replacement noticeboard.

Resolved: Following discussion, councillors resolved to make enquiries with the post office to see if this location is possible, before making a decision.

FC.26/96 Cemetery bin replacement

Deferred item: Councillors discussed quotations for bin replacement.

Resolved: Following discussion, councillors resolved to purchase a black wheelie bin for cemetery waste.

FC.26/97 Email & Social Media Policy

Councillors discussed re-adopting the Email & Social Media Policy.

Resolved: Following discussion councillors resolved to re-adopt the Email and Social Media Policy.

FC.26/98 Volunteering Policy & Volunteer Waiver

Councillors discussed re-adopting the Volunteering Policy and Volunteer Waiver.

Resolved: Following discussion, councillors resolved to re-adopt the Volunteering Policy and Volunteer Waiver.

FC.26/99 Safeguarding Policy

Councillors discussed re-adopting the Safeguarding Policy.

Resolved: Following discussion, councillors resolved to re-adopt the Safeguarding Policy.

FC.26/100 HR Committee Terms of Reference

Councillors discussed re-adopting the HR Committee Terms of Reference.

Resolved: Following discussion, councillors resolved to re-adopt the HR Committee Terms of Reference.

FC.26/101 List of Direct Debits 2026/2027

Councillors discussed approving a list of direct debits 2026/2027.

Resolved: Councillors approved the list of direct debits with the addition of CPRE membership.

FC.26/102 Village Inspection Checks & Cemetery Inspection Checks

- i) Councillors discussed the village inspection checks.
- ii) Councillors discussed the cemetery inspection checks.

Resolved: Following discussion, councillors resolved to:

- i) note the village inspection checks
- ii) meet on site at the cemetery to review the cemetery inspection checks.

FC.26/103 Accounts & Financial Statement

i) Councillors resolved to approve the following payments:

Clerk Salary July	£ 827.82
P30 Employer's Payslip	£ 43.20
DD NEST Pension Employer's Payment July	£ 92.56
DD Banking Monthly Service charge	£ 7.00
Chris Ball June	£ 649.00
Tavistock Times Grounds Maintenance Advert	£ 108.86
Coronation Hall Room Hire April & May	£ 40.00
Coronation Hall Room Hire June	£ 20.00
Internal Audit P Russel	£ 175.00

ii) Councillors resolved to approve the August payment schedule (no August council meeting) for payments to be made in the month of August 2026.

Clerk Salary August	£ 827.82
P30 Employer's Payslip	£ 64.20
DD NEST pension employer's payment August	£ 92.56
Chris Ball Grounds Maintenance July 26	£ 468.00
DD Banking Monthly Service Charge	£ 7.00

iii) Councillors received and approved the Treasurer's payment and receipt transactions between 1st June 2026 and 30th June 2026.

Treasurer's Account

Date	Details	Payments	Receipts
10.06.26	Clerk Salary	£ 817.22	
10.06.26	C Ball Grass Cutting	£ 468.00	
09.06.26	Pension	£ 92.56	
10.06.26	Gallagher Insurance policy	£ 462.22	
10.06.26	HMRC P30 May	£ 43.20	
10.06.26	HMRC P30 June	£ 43.20	
18.06.26	Morris Bros		£ 6.00
18.06.26	Morris Bros		£ 320.00
18.06.26	Morris Bros		£ 160.00
10.06.26	HMRC VTR VAT return		£ 1432.73
30.06.26	Redwood Investment Interest		£ 564.04
30.06.26	Banking service charge		£ 7.00

iv) Councillors noted the council's monthly budget monitoring report (copy circulated 'spend against budget').

FC.26/104 Matters brought forward by Councillors: (for information only).

Devon & Cornwall police are seeking locations to install speed cameras, council to bring matter forward to a future meeting.

The council will be on summer recess (no meeting in August) and the date of the next Full Council meeting is Tuesday 8th September 2026 at the Coronation Hall, Mary Tavy (council meetings are no longer be held at the Reading Rooms).

Meeting closed at 8:45 pm

Signed **Date**