

MEETING OF MARY TAVY PARISH COUNCIL
HELD AT THE CORONATION HALL, MARY TAVY
ON 23RD JUNE 2026 AT 7:00PM

Present:

Cllr P Reid Cllr J Honey
Cllr J Banks

In attendance:

Ms Amy Christie (Parish Clerk)
Two members of the public

The meeting was chaired by the Chair, Cllr Reid

FC.26/65 Welcome and Formal Opening of the Meeting by the Chair:
Cllr Reid opened the meeting at 7.05pm.

FC.26/66 Apologies for absence
Cllr Dunn – Annual leave
Cllr Grindey – Annual leave
Cllr Griffiths – Unwell

FC.26/67 Declarations of Interest and Requests for Dispensations:
None.

FC.26/68 Business Raised by the Public
Two members of the public spoke in relation to the Down's Garage site and planning permission for the site including drainage, traffic calming measures and communication with Highways.

FC.26/69 Minutes:
i) The minutes of the meeting of 12th May 2026 (copy previously circulated) were approved with amendments.
ii) Members received no updates on actions/items from the previous meeting.

FC.26/70 Standing Item – Climate and Ecology Emergencies:
Councillors noted that the council resolved to become a signatory of the Devon Climate Declaration and will focus on those activities where we as a parish, can make a difference to climate change, biodiversity and the environment.

Matters arising since the last council meeting

FC.26/71 Highways
Members received and considered any updates in relation to Highways.

i) No recent issues of flooding and drainage in the parish.
ii) Cllr Honey has received contact from the Commoner's Association in relation to landowners, the Commoner's Association is making contact with landowners. Cllr Reid will contact the landowner for an update.

New items of business

FC.26/72

Councillor Reports

- i) Emergency Warden – A previously damaged beech on the A386 direction Tavistock requires attention. Clerk or Chair to contact the landowner.
 - ii) Mary Tavy & Horndon Broadband Champion – Cllr Reid spoke in relation to Broadband including fibre being connected in Mary Tavy. The latest information from Openreach is that the majority of properties will be connected, however, approximately 6 properties will not be connected.
 - iii) Mary Tavy Community Field & Hall Representatives – Cllr Reid updated about the Hall roof timbers and capacity of timbers to support solar panels. Hall & Field committee members are considering the findings of a recent structural survey that was commissioned.
 - iv) Office of Police and Crime Commissioner – no update from Cllr Griffiths.
- v) The parish council noted that a meeting of West Devon Matters was held on Wednesday 27th May 2026 at 6pm, but has no further information at this time.

FC.26/73

Councillor Co-Option

- i) Councillors **considered** proceeding with co-option (based on applications received to date).
- ii) Councillors considered co-option application 'applicant 1*' to fill a Councillor vacancy (**application circulated to elected members only*).

Resolved: Following discussion, councillors resolved:

- i) To proceed with co-option.
- ii) To co-opt the applicant as a Parish Councillor.

FC.26/74

Planning Applications in Mary Tavy: i, ii, iii & iv as follows:

i) 0152/26 Removal of existing entry porch and replacement with new enlarged entry porch at Higher Tavy Dale, Mary Tavy

ii) 0162/26 Alterations and extension to dwelling at Tanera Mor, Station Road, PL19 9PQ

iii) 0360/25 Residential development comprising 11 open market dwellings, vehicular and pedestrian access, parking and associated landscaping at Land at the Former Down's Garage Site, PL19 9PA

iv) 0165/26 Change of use of staff rest room into additional shop space Post Office Stores, PL19 9PA

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- ii) Councillors considered planning application 0162/26 Alterations and extension to dwelling at Tanera Mor, Station Road, PL19 9PQ.
- iii) Councillors considered planning application 0360/25 Residential development comprising 11 open market dwellings, vehicular and pedestrian

access, parking and associated landscaping at Land at the Former Down's Garage Site, PL19 9PA.

iv) Councillors considered planning application 0165/26 Change of use of staff rest room into additional shop space Post Office Stores, PL19 9PA (extension for parish council for observations requested from DNPA of 24.06.26 - pending confirmation).

Observations: Following discussion, councillors resolved the following:

- i) No objection.
- ii) No objection.
- iii) No objection, subject to South West Water assuring themselves that the drainage through Fellingfield is adequately sufficient to prevent flooding of properties on the drainage course.
- iv) No objection.

FC.26/75 Grounds Maintenance Contract Tender

The Chair thanked councillors, and particularly Cllr Dunn, for their hard work in preparing the tender document.

Councillors considered approving the Grounds Maintenance Contract tender specification including insurance and supplier's public liability insurance requirements, invitation, form and advertisement for 2026 – 2029 and considered pricing advertising the tender.

Resolved: Following discussion, councillors resolved to approve the Grounds Maintenance Contract tender specification with the requirement of the supplier providing public liability insurance of £3million, invitation form, and advertisement in the Tavistock Times with expenditure up to £120.00.

FC.26/76 (12) Parish Council noticeboard A386

Cllr Banks offered to inspect the current noticeboard and report options for repair or replacement to be discussed at the July meeting.

FC.26/77 (13) Cemetery bin replacement & bench replacement

- i) Item deferred.
- ii) Councillors considered quotations for a bench replacement and resolved expenditure of up to £200 for a replacement bench.

FC.26/78 (14) Council Investment Report

Councillors considered a council investment report.

Resolved: Following discussion, councillors resolved to re-invest in a 95 day notice account with Redwood Bank upon product maturity at 30th June 2026.

FC.26/79 (15) Press & Media Policy

Councillors **considered** re-adopting the Press & Media Policy.

Resolved: Following discussion, councillors resolved to readopt the Press & Media Policy and consider combined Communications Policy by June 2027.

FC.26/80 (16) Data Protection Policy

Councillors **considered** re-adopting the Data Protection Policy.

Resolved: Councillors resolved to re-adopt the Data Protection Policy.

FC.26/81 (17) IT & Cybersecurity Policy

Councillors considered readopting the IT & Cybersecurity Policy.

Resolved: Councillors readopted the IT & Cybersecurity Policy.

FC.26/82 (18) Annual Return - 2025/26:

- i) Councillors noted the annual audit report.
- ii) Councillors approved the Annual Governance Statement and agree that the Chairman and Clerk sign the document.
- iii) Councillors approved the accounting statements and agree that the Chairman signs the document(s).
- iv) Councillors approved the annual financial statement for year ended 31st March 2026 as an accurate reflection of the financial position of the Council and its income and expenditure and agree that the Chairman signs the document.
- v) Councillors approved the year end bank reconciliation for 2025/26.
- vi) Councillors confirmed the dates of 27th June – 26th July 2026 for the Period for the Exercise of Public Rights with the announcement (Date of Announcement of notice to be published on the Councils website advising public rights and publication of unaudited Annual Governance & Accountability Return) being posted no later than 26th June 2026.

FC.26/83 (19) Accounts & Financial Statement

- i) Councillors approved the following payments:

Clerk Salary June	£ 848.82
P30 Employer's Payslip	£ 43.20
DD NEST Pension Employer's Payment June	£ 92.56
DD Banking Monthly Service charge	£ 7.00
Chris Ball May	£ 468.00
DAPTC CILCA training reimbursement Clerk	£ 480.00
SLCC registration reimbursement Clerk	£ 495.00
DD ICO Data Protection	£ 47.00

- ii) Councillors received and approved payment and receipt transactions between 1st May and 31st May 2026.

Treasurer's Account

Date	Details	Payments	Receipts
01/05/2026	HMRC P30 overpaid tax refund		£811.29
14/05/2026	SLCC membership fee	£ 42.00	
14/05/2026	Clerk Salary	£ 817.22	
14/05/2026	C Ball Grass Cutting	£ 468.00	
19/05/2026	Pension	£ 92.56	
31/05/2026	Banking service charge	£ 7.00	

- iii) Councillors noted the council's monthly budget monitoring report (copy circulated 'spend against budget').

Clerk left the meeting at 8:23pm.

Councillor Honey took the minutes for the remainder of the meeting in the clerk's absence.

FC.26/84 (20) NJC for Local Government Services (NJC) 2025/26 Pay Agreement

Councillors **considered** approving a salary scale point increase on the NJC for Local Government Services salary scale for the clerk for each year of continuous service applied from 13th February 2026.

Resolved: Following discussion, councillors resolved to

FC.26/85 (21) Matters brought forward by Councillors: (for information only).

None.

Subject to change, the date of the next Full Council meeting is currently scheduled for the 14th July 2026 at the Coronation Hall.

Meeting closed at XXpm

Signed Date