



MARY TAVY PARISH COUNCIL

Under 'The Openness of Local Government Bodies Regulations 2014' this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, the council or members of the public.

8th October 2026

To: all members of Mary Tavy Parish Council

Cllr Dunn, Cllr Reid, Cllr Honey, Cllr Griffiths, Cllr Grindey & Cllr Banks.

Dear Councillors,

You are hereby summoned to attend a **Full Council** meeting of Mary Tavy Parish Council to be held in the **Coronation Hall on Tuesday 13th October 2026 at 7pm**, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

** The Parish Council invites members of the public to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise.*

AGENDA

FC.26/129 (1) Welcome and Formal Opening

The chair of the meeting to welcome and formally open the meeting.

FC.26/130 (2) Apologies for absence

To **receive** and **consider** for acceptance, apologies for inability to attend.

FC.26/131 (3) Declarations of Interest and Requests for Dispensations

To **declare** any disclosable pecuniary interests or any other interest which members may have in the following agenda items and **consider** any dispensation requests.

****Public Participation:**

We welcome the public to attend meetings and invite comments or questions regarding any of the agenda items. The Committee, at the Chairman's discretion, sets aside a short period of time for this at the commencement of the meeting.

FC.26/132 (4) Business Raised by the Public

To **resolve** to refer any business raised by the public in public discussion and any other matters or items of information from Councillors, to the appropriate Committee or to resolve to agree on any other action.

FC.26/133 (5) Minutes:

- i) To **agree** as a correct record and **approve** the minutes of the meeting of 8th September 2026 (copy previously circulated).
- ii) To **receive** any update(s) on actions/items from the previous meeting:
 - a) Waste at the Royal Standard
 - b) Fencing land behind Bal Lane
 - c) Local Government Reorganisation & Housing
 - d) Down's Garage Planning Application

FC.26/134 (6) Standing Item – Climate and Ecology Emergencies:

To **note** that the council resolved to become a signatory of the Devon Climate Declaration and will focus on those activities where we as a parish, can make a difference to climate change, biodiversity and the environment.

Matters arising since the last council meeting

FC.26/135 (7) Highways

To **receive** and **consider** any updates in relation to Highways and **consider** any action as appropriate:

- i) Flooding & drainage in the parish
- ii) Gibbet Hill water run off
- iii) Gritting of the Brentor Road
- iv) New Gritter funding
- v) VAS sign 30mph limit near Down's Garage
- vi) A386 pedestrian crossing & survey update
- viii) A386-Brentor Road junction mini-roundabout or Highways scheme
- ix) Vegetation obscuring footway

New items of business

FC.26/136 (8) Councillor Reports

- i) Emergency Warden
 - ii) Mary Tavy & Horndon Broadband Champion
 - iii) Mary Tavy Community Field & Hall Representatives
- v) To **note** West Devon Matters – Southern Parish Link (meeting held 23rd September 2026).

FC.26/137 (9) Reading Rooms site, Bal Lane, Mary Tavy, PL19 9QA

- i) To **note** no further planning applications have been submitted for the Reading Rooms, Bal Lane, Mary Tavy, PL19 9QA and to **note** the previous planning application 0226/24 on the Reading Rooms site was withdrawn by the applicant.
- ii) To **consider** the condition of the vacant Reading Rooms site and **consider** if the parish council may contact the planning authority to make observations on what the parish council may **consider** the best use of the site for the benefit of the local community, what use the parish council would **consider** supporting, and **consider** the planning permission for the site be processed in a timely manner.

FC.26/138 (10) Councillor Co-Option

- i) To **consider** the co-option process of coopting three councillors.
- ii) To **consider** setting a deadline for co-option applications.
- iii) To **consider** a setting a date for consideration of candidates and their co-option such as the Full Council January meeting.
- iv) To **consider** how the vacancies will be publicised.
- v) To **consider** any other action as appropriate.

FC.26/139 (11) Village Newsletter

To **consider** a village newsletter publication and resourcing, editorial and digital considerations, content, number of editions, publication dates, distribution, costs and funding.

FC.26/140 (12) Tree Works in Cemetery

To **consider** if any tree works in the cemetery are required and any action as appropriate.

FC.26/141(13) Bank Mandate

To **consider** additions to the bank mandate

FC.26/142 (14) Grant Awarding Policy

To **consider** re-adopting the Grant Awarding Policy.

FC.26/143 (15) Anti-Fraud & Corruption Strategy

To **consider** re-adopting Anti-Fraud & Corruption Strategy

FC.26/144 (16) Scheme of Delegation

To **consider** re-adopting the Scheme of Delegation

FC.26/145 (17) Complaints Policy

To **consider** re-adopting the Complaints Policy

FC. 26/146 (18) Draft Budget and Precept 2026-2027

To **receive** and **note** a draft of the budget and precept.

FC. 26/147 (19) External Auditor Review and Certificate

i) To **receive** and **note** the External Audit Report and Certificate

ii) To **receive** and **consider** the External Auditor's observations and **approving** and Action Plan.

iii) To **note** Section 3 External Auditor Review and Certificate and Notice of Conclusion of Audit has been published on the parish council's website on 30th September 2026 when it was received.

FC. 26/148 (20) Accounts & Financial Statement

i) To **approve** the following payments:

Reimbursement Cemetery materials post caps, compost bin and	
Brackets parish council notice board Cllr Grindey	£57.98 + £ 30.25 + £9.34
Chris Ball Grounds Maintenance September	£ 468.00
Clerks Salary October	£ 1011.85
Coronation Hall Room Hire	£ 60.00
DALC Invoice Conference attendance	£ 60.00
Banking Service Charge	£ 7.00
HMRC P30	£ 93.07
PKF Limited Assurance Review External Audit	£ 504.00

ii) To **receive** and **approve** the Treasurer's payment and receipt transactions between 1st September 2026 and 30th September 2026.

Treasurer's Account

Date	Details	Payments	Receipts
08.09.26	WDBC Precept		£ 14,020.50
11.09.26	C Ball Grounds Maintenance	£ 468.00	
11.09.26	Salary Clerk	£ 827.82	
11.09.26	HMRC P30	£ 64.20	
11.09.26	Parish Council Websites	£ 248.40	
30.09.26	Banking service charge	£ 7.00	

To **note** the council's monthly budget monitoring report (copy circulated 'spend against budget').

FC. 26/149 (21) Matters brought forward by Councillors: (for information only).

To **receive** any items for future agendas.

The date of the next Full Council meeting is Tuesday 10th November 2026 at the Coronation Hall, Mary Tavy (council meetings are no longer be held at the Reading Rooms).

SIGNED *A Christie*

DATE: 8th October 2026

A CHRISTIE – PARISH CLERK

**Copies of correspondence circulated to Councillors with this agenda, which will be considered at the meeting.*